

**OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #803**

DATE: April 21, 2009

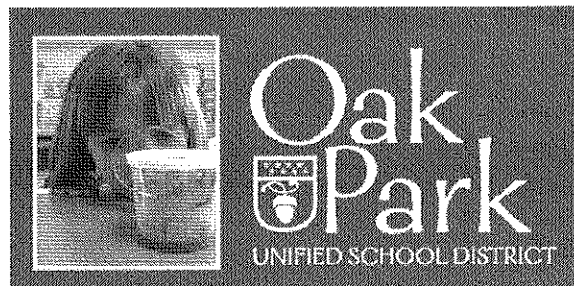
PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION

Jan Iceland, President
Mary Rees, Vice President
Barbara Laifman, Clerk
Marie Panec, Member
Cindy Vinson, Member
Ben Pyle, Student Board Representative



EDUCATING TOMORROW'S LEADERS

ADMINISTRATION

Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Cliff Moore, Assistant Superintendent, Human Resources
Laurel Ford, Director, Teaching and Learning
Jane Mintz, Director, Educational Technology
Cathy Skiba, Director, Pupil Services

**COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG**

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@opusd.k12.ca.us

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, May 19, 2009

Closed Session 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT
AGENDA – REGULAR BOARD MEETING #803
April 21, 2009

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

CLOSED SESSION: 5:00 p.m.

RECONVENE OPEN SESSION: 6:00 p.m. (approximate)

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California

I. CALL TO ORDER: _____ p.m.

II. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

III. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

B. PUBLIC EMPLOYEE EMPLOYMENT: Instructional Assistants I and II

C. PENDING LITIGATION

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Cliff Moore and Martin Klauss

Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

IV. CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Acknowledgements/Announcements from Board Members
2. Remarks from Student Board Representative
3. Student Presentation – Edison Challenge
4. Conejo/Las Virgenes Future Foundation Youth Congress Report
5. Remarks from Superintendent
6. Remarks from School Site Council Representatives
7. Remarks from Facilities Planning Committee

B. DISCUSSION ITEMS (No Action required. If Action required, item will be brought to a future meeting as an Action Item)

C. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. **Approve Regular Board Meeting of March 17, 2009 Minutes**
- b. **Public Employee/Employment Changes 01CL1996-01CL2010 & 01CE04217-01CE04230** 1
- c. **Approve Purchase Orders – March 1 – March 31, 2009** 3
Board Policy 3300 requires Board approval of Purchase Orders
- d. **Ratify Overnight Trip for Oak Park High School Dance Team-March 26-29, 2009** 5
Board Policy 6153 requires Board approval for student overnight trips
- e. **Approve Overnight Trip for Oak Park High School Junior Statesmen of America – April 24-26, 2009** 6
Board Policy 6153 requires Board approval for student overnight trips
- f. **Approve Quarterly Report on Williams Uniform Complaints – April 2009** 7
Board Policy 6153 requires Board approval for student overnight trips
- g. **Approve Expulsion of Student in Disciplinary Case #04-08/09** 9
Board policy requires Board approval of Expulsion cases
- h. **Approve Overnight Trip for Oak Park High School Boys Basketball Team – July 10-12, 2009** 10
Board Policy 6153 requires Board approval for student overnight trips
- i. **Approve Overnight Trip for Oak Park High School Life Skills Retreat – April 22-25, 2009** 11
Board Policy 6153 requires Board approval for student overnight trips
- j. **Approve Overnight Trip for Oak Park High School Boys Basketball Team – July 25-26, 2009** 12
- k. **Approve Donations** 13
Board Policy 3290 requires Board approval for donations to the District

ACTION

2. CURRICULUM

- a. **Approve Additional New Novels for Oak Park High School** 15
Board approval required in order to use State Instructional Materials Fund to purchase High School textbooks and literature selections.
- b. **Approve Revised 2009-2010 District Instructional Calendar for 2009-10 School Year** 21
Board Policy 6111 requires Board approval of School Year Calendar upon recommendation from Superintendent after development with Oak Park Teachers Association and Oak Park Classified Association
- c. **Approve 2009-2010 School Handbooks/Discipline Plans** 23
Board approval of School Handbooks/Discipline Plans

3. BUSINESS SERVICES

- a. **Approve Agreement for Bond Program Management/Construction Management Services** 25
Board Policy 3312 required Board approval for contracts for services.

- b. **Approve Award of Bid for Resurfacing Oak Park High School Tennis Courts** 27
Board Policy 3312 required Board approval for contracts for services.
- c. **Approve Award for Request for Proposal for Architectural Services for Measure R Projects** 29
Board Policy 3312 required Board approval for contracts for services.
- d. **Approve Plan to Reorganize Delivery of District Office Services** 31
Board approval required for reorganization
- e. **Approve Process for Appointment of Measure C Oversight Committee** 33
Board approval required for revision in process to appoint Oversight Committee
- f. **Approve Process for Appointment of Measure C6 Oversight Committee** 35
Board approval required for revision in process to appoint Oversight Committee
- g. **Approve Request to Revise Board Meeting Schedule for Budget Study Session and Budget Adoption** 37
Due to special election and state budget uncertainty, changes for budget study session and budget adoption are necessary.
- h. **Approve Purchase of Instructional/Technology Equipment Using Measure C6 Funds** 39
Board approval required for purchases made using Measure C6 funds

- 4. **HUMAN RESOURCES**
 - a. **Approve Adoption of the Proposed Decision of the Administrative Law Judge in the Matter of Layoff of Certificated Employees of the Oak Park Unified School District – OAH No. L2009030104** 45
Board approval required of decision of Administrative Law Judge to proceed with layoff of Certificated Employees due to budget crisis
 - b. **Approve Resolution #09-12-Implementing Certificated Layoff (Terminating Services of Certificated Employees), Acting Upon Proposed Decision of Administrative Law Judge and Providing Direction to Issue Notification to Employees Whose Services Are Terminated** 47
Board approval required to implement layoff process prior to May 15 deadline
 - c. **Public Disclosure and Approve Collective Bargaining Agreement between Oak Park Unified School District and Oak Park Teachers Association** 49
Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements
 - d. **Approve Request for Variable Term Waiver – Driver’s Education Instruction During Summer School** 51
Board approved required by California Commission on Teacher Credentialing on variable term waivers

- 5. **BOARD**
 - a. **Discuss and Approve Board of Education Attendance at Workshops and Conference Costs** 53
Due to budget crisis, Board would like to discuss issue of attendance at workshops and conferences

- 6. **BOARD POLICIES**
 - a. **Approve Amendment of Board Policy 5145.12 – Search and Seizure – Second Reading** 55
Board Policy revised to include new text clarifying the legal standard for establishing reasonable suspicion for searching an individual student or his/her belongings, including the scope of the search and the standard for searching a student’s personal mobile communications device.

- b. Approve Amendment of Board Policy 5141.6 – Student Health and Social Services – Second Reading** 59
Board Policy has been retitled and adds language on needs assessment, contract with health professionals, funding, confidentiality, consent for services, fees for services, third-party reimbursements, and program evaluation.
- c. Approve Amendment of Board Policy 6115 – Ceremonies and Observances – Second Reading** 65
Board Policy revised to include new language regarding closing schools for holidays and updated legal references.
- d. Approve Amendment of Board Policy 6162.51 – Standardized Testing and Reporting Program –Second Reading** 67
Board Policy revised to reflect new law (AB 519) which deletes the requirement for a nationally norm-reference test(CAT6/Survey) in grades 3 and 7 and update information on the designated primary language test (DPLT), which will be the Standards-Based Test in Spanish for all grades starting in Spring 2009.
- e. Approve Amendment of Board Policy 6164.4 – Identification of Individuals for Special Education –Second Reading** 71
Board Policy revised to reflect new law (SB 1498) which clarifies that the district must seek out all residents from birth “to” age 21 who have disabilities.
- f. Approve Amendment of Board Bylaw 9223 – Filling Vacancies – Second Reading** 75
Board Bylaw updated to include new language regarding failure to elect when no candidate or an insufficient number of candidates have filed to run for a seat, including an event causing a vacancy and new section detailing procedure when filling such a vacancy.
- g. Approve Amendment of Board Bylaw 9320–Meetings and Notices–Second Reading** 81
Board Bylaw revised to reflect new law (SB 1732) which amends the definition of a prohibited serial meeting by deleting the requirement that the Board reach a “collective concurrence” as to action to be taken. As amended, a prohibited serial meeting is now defined as a series of communications of any kind, directly or through intermediaries, discuss, deliberate, or take action on any item of district business.
- h. Approve Adoption of Board Bylaw 9012 – Board Member Electronic Communications – First Reading** 91
New Bylaw added to provide guidelines for Board use of electronic communications and to clarify circumstances under which the use of email by the Board could result in a prohibited serial meeting and violate the Brown Act, as defined in new law (SB 1732). Bylaw contains sample language listing permissible electronic communications, protocol for responding to emails received by community members and the press, confidential communications, and disclosure of messages under the Public Records Act.

VII. INFORMATION ITEMS

- 1. Monthly Budget Update** 95

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m.

SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

- 1. Brookside Elementary School Report 97
- 2. Oak Hills Elementary School Report 98
- 3. Red Oak Elementary School Report 99
- 4. Medea Creek Middle School Report 100
- 5. Oak Park High School Report 102
- 6. Oak View High School/Oak Park Independent School 103

**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION**

3-17-09

#802

CALL TO ORDER/MEETING PLACE

The Board of Education President, Ms. Jan Iceland, called the regular meeting to order at 5:10 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, and Ms. Cindy Vinson, Member.

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 5:11 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:05 p.m. in the Oak Park High School, Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Ms. Jan Iceland, President, Ms. Mary Rees, Vice President, Ms. Barbara Laifman, Clerk, Ms. Marie Panec, Member, Ms. Cindy Vinson, Member, and Ben Pyle, Student Board Representative.

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Mr. Cliff Moore, Assistant Superintendent, Human Resources, Ms. Laurel Ford, Director, Teaching and Learning, Ms. Jane Mintz, Director, Educational Technology, Ms. Cathy Skiba, Director, Pupil Services, and Ms. Linda Sheridan, Executive Assistant.

FLAG SALUTE

Jane Mintz led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

During Closed Session held this evening the Board took no action.

ADOPTION OF AGENDA

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education adopted the agenda except to pull item C.2.j. Motion carried 5-0.

PUBLIC COMMENTS

None

REPORT FROM BOARD MEMBERS

Board Member Marie Panec congratulated Medea Creek Middle School Assistant Principal Amanda Bagheri and Teacher Kathy Schultheis for being named Tri-County GATE award winners this year. Ms. Panec attended the SEAC meeting last week. She applauds this committee and especially the President for having a time in their meeting to allow parents to express their concerns and help to moderate those concerns. Ms. Panec reported the Facilities Planning Committee continues their work which you will be

hearing more about later. Parents Tom Wulf and Peter Kristensen have been doing a yeoman job for the district in spearheading this committee. Board Member Mary Rees commented on an editorial in the newspaper which stated California is 47th in the nation in state spending on education. But the sky is not falling here in Oak Park because of the dedicated teachers, administrators, students, parents and tremendous support of the community. Ms. Rees reported she attended the High School Open House where students were excited about receiving college acceptances. The District is saving money wherever we can, not buying books, limiting staff development, and field trips paid by parents. We are finding out how lean the district can run if we are fiscally responsible. Board Member Cindy Vinson had a list of questions and answers pertaining to the Bond Resolutions that are to be voted on this evening. She and Barbara Laifman attended a meeting with the underwriter yesterday to ask these questions and gather additional information for the Board. The underwriter could not be at the Board meeting this evening due to prior commitments. Ms. Vinson commented on the thank you e-mails from teachers who attended the CUE conference and how thrilled and excited they were with the knowledge they brought back from this conference and how they couldn't wait to incorporate it into the classrooms. Board Member Barbara Laifman reported she attended the EEAC meeting where they are coordinating their efforts on Earth Week activities and recycling. She attended the Brookside Brown Bag lunch who had a parent speak about Opera and Ms. Laifman was impressed with how actively engaged the students were. Ms. Laifman attended the Brown Act Workshop at the Ventura County Office of Education with Board Member Marie Panec, Superintendent Knight, Assistant Superintendent Klauss, Linda and Oversight Committee Members and found it very worthwhile. She attended the high school Open House which was well attended. Ms. Laifman also attended the middle school Distinguished School visit which was a good visit, a typical day at the middle school and the remarkable staff make every day a great day. Board Member Jan Iceland also congratulated Amanda and Kathy, also Medea Creek and Oak Park High School for their Distinguished School visits, and also the seven National Merit Finalists at Oak Park High School. Ms. Iceland reported she attended the Chinese New Year Program where several Oak Park students performed. She attended the Friends meeting where they are working on their Slam 'n Jam Fundraiser. Ms. Iceland reported she attended the Technology Committee meeting which has sent out the acceptance letter to next year's new 21st Century Classroom teachers and to the teachers who are being asked to resubmit their application. She also received the thank you e-mails from the teachers who attended the CUE Conference. Congratulations to the CERT Committee for the Disaster Preparedness program they presented here at the high school. They will be attending the Safe Kids Task Force hoping to create a teen CERT group.

REPORT FROM STUDENT BOARD REPRESENTATIVE

Ben Pyle reported the school is working on a recycling program and awareness. Spring sports are all underway. Future Freshman are visiting this week. Comedy Sportz is this week. The Fine Arts Assembly is coming up and the PFC is sponsoring a video on the dangers of drinking and driving. AP testing is no longer a requirement for students taking AP classes.

REPORT FROM SUPERINTENDENT

Dr. Knight thanked Oak Park High School and Medea Creek Middle School for all their hard work on their Distinguished School visits especially the teachers. He talked to the teams who were both very positive about the schools so both schools should be receiving good news.

SCHOOL SITE COUNCIL REPORTS

Oak Park High School –School Site Council got an update on graduation. Ticket sales should cover the cost. They received a facilities update and budget update. They felt a priority list of cuts should be posted on the district website. The high school felt they were taking a big hit with the number of pink slips teachers received. The Site Council continued to discuss traffic safety. They also discussed the AP exam issue. It will be on the agenda again next month and they have discussed getting teachers and students more engaged in the process of making a decision about AP exams.

Oak View High School – Randi Leipman reported School Site Council reviewed the 2009-10 Handbook. They discussed the Fall 2010 WASC review. The students took a field trip to Moorpark College with Counselor Dianne Large on March 11. The site is 100% 21st Century Classrooms. They discussed upcoming assessments, Earth Week activities, and Senior events.

Oak Park Independent School – School Site Council reviewed the 2009-10 Handbook. They held their 2nd annual Staff appreciation lunch. They reviewed the March newsletter. For the first time one of their high school seniors has been named STAR scholar and will attend the Ventura County STAR dinner at the Reagan Library in April. This year they will publish their first yearbook. Enrollment is holding steady and they are creating a wait list for the fall. They will have their Open House on May 7 at Red Oak from 6:00-8:00 p.m.

Medea Creek Middle School – School Site Council Student Reports – 7th Grade students presented their Medieval Museums today and in science they are studying endangered species and readying their science faire projects. 8th Grade students are doing factoring and quadratic expressions in math and in science they are studying their second unit of physics, Newton's Law and momentum. ASB reported they are having a dance, movie night, film contest, bottle cap posters and gold grabber. Brad Benioff reported on the Distinguished School Visit and the extreme careers program for 7th graders to have an opportunity to participate in 2 year program with Moorpark College to take career aptitude survey. The OPHS counselors will be coming the MCMS next week to meet with 8th graders and Future Freshman night is next week and Fifth Grade Orientation planning is underway. Seventy one students are participating in the Ventura County Science Faire. Site Council discussed the new policy on cyber-bullying and electronic devices and will be incorporating this into the handbook. The Principal asked the Site Council to review the handbook on-line and make recommendations for revisions. The Principal created his first Blog and has encouraged students comments. They have asked that parents stop bringing in outside food to students during lunch as it is causing several problems and they discussed culmination costs and charges, summer school, and electives registration.

Red Oak Elementary School – School Site Council looking at purchasing new Kindergarten playground equipment. They discussed traffic safety issues and Measure R improvements.

Facilities Planning Committee – Tom Wulf reported on the Committees activities. The Project Management has attended the Facilities Planning Committee meeting and will have weekly update meetings with Julie, Tom and Peter.

C.1. CONSENT AGENDA

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved the Consent Agenda. Motion carried 5-0.

- a. Approve Regular Board Meeting of February 17, 2009 Minutes and Special Closed Session and Board Meeting of March 3, 2009 Minutes
- b. Public Employee/Employment Changes 01CL1985-01CL1995 & 01CE04196-01CE04216
- c. Approve Purchase Orders – February 1 – February 28, 2009
- d. Approve Renewal Request of Summer School Meal Waiver
- e. Approve Disposal of Obsolete or Surplus Equipment
- f. Approve Overnight Trip for Oak Park High School Golf Team – April 15-17, 2009
- g. Approve Overnight Trip for Oak Park High School Varsity Baseball Team – April 11-15, 2009

ACTION

2. BUSINESS SERVICES

a. Approve SBX3-4 Flexibility of 2007-08 Categorical Ending Balances

On motion of Marie Panec, seconded by Mary Rees, the Board of Education approved SBX3-4 Flexibility of Categorical Ending Balances. Motion carried 5-0.

b. Public Hearing on SBX3-4 Flexibility Transfer of 2008-09 Categorical Funds

Public Hearing opened at 7:08. No Public Speakers. Public Hearing closed at 7:12 p.m.

c. Approve Fiscal Year 2008-2009 Second Interim Financial Report, Certification and Budget Revisions

On motion of Marie Panec, seconded by Cindy Vinson, the Board of Education approved Fiscal Year 2008-2009 Second Interim Financial Report, Certification and Budget Revisions. Motion carried 5-0.

Ms. Panec left the meeting at this time.

d. Approve Traffic Safety Plans

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved bringing forward the recommendations from Brookside and Red Oak to the MAC and asking a consultant to look at the traffic light/parking lot issues at the high school as it relates to the Measure R project. Motion carried 4-0-1 Absent.

e. Approve Safe School Plans

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the Safe School Plans with the additions of including OPNS into the OHES plan and OPIS into the ROES plan. Motion carried 4-0-1 Absent.

f. Approve Resolution #09-10 Authorizing Issuance of Measure C6 General Obligation Bonds

On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved Resolution #09-10 Authorizing Issuance of Measure C6 General Obligation Bonds. Motion carried 4-0-1 Absent.

g. Approve Resolution #09-11 Authorizing Issuance of Measure R General Obligation Bonds

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Resolution #09-11 Authorizing Issuance of Measure R General Obligation Bonds. Motion carried 4-0-1 Absent.

h. Approve School Site Seismic Safety Gas Valve Repairs Using Measure R Funds

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved School Site Seismic Safety Gas Valve Repairs Using Measure R Funds. Motion carried 4-0-1 Absent.

i. Approve Decrease to Child Nutrition Lunch Prices

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education approved decreasing Child Nutrition Lunch Prices by fifty cents. Motion carried 4-0-1 Absent.

j. Approve Reorganization District Office Staff

Item pulled.

k. Approve Consulting Services Contract for Certificated Nurse

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the Consulting Services Contract for Certificated Nurse. Motion carried 4-0-1 Absent.

l. Approve the Establishment of a New Discovery Kindergarten Program

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved the establishment of a new Discovery Kindergarten Program. Motion carried 4-0-1 Absent.

3. CURRICULUM

a. Approve 2009 Summer School Program

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved the 2009 Summer School Program. Motion carried 4-0-1 Absent.

4. BOARD POLICIES

a. Approve Amendment of Board Policy 3100 – Budget – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 3100 - Budget. Motion carried 4-0-1 Absent.

b. Approve Amendment of Board Policy 3460 – Financial Report and Accountability – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 3460 - Financial Report and Accountability. Motion carried 4-0-1 Absent.

c. Approve Amendment of Board Policy 4112.2 – Certification – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 4112.2 - Certification. Motion carried 4-0-1 Absent.

d. Approve Amendment of Board Policy 4112.21 – Interns – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 4112.21 - Interns. Motion carried 4-0-1 Absent.

e. Approve Amendment of Board Policy 4118 – Suspension/Disciplinary Action – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 4118 - Suspension/Disciplinary Action. Motion carried 4-0-1 Absent.

f. Approve Amendment of Board Policy 4131 – Staff Development – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 4131 - Staff Development. Motion carried 4-0-1 Absent.

g. Approve Amendment of Board Policy 5131 – Conduct – Second Reading

On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 5131 - Conduct. Motion carried 4-0-1 Absent.

h. Approve Amendment of Board Policy 5145.12 – Search and Seizure – First Reading

On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved Board Policy 5145.12 - Search and Seizure. Motion carried 3-Yes (Iceland, Laifman, Vinson), 0-No, 1-Abstain (Rees), 1-Absent (Panec).

i. Approve Amendment of Board Policy 5141.6 – Student Health and Social Services – First Reading

On motion of Mary Rees, seconded by Barbara Laifman, the Board of Education approved Board Policy 5141.6 - Student Health and Social Services. Motion carried 4-0-1 Absent.

j. Approve Amendment of Board Policy 6115 – Ceremonies and Observances – First Reading
On motion of Cindy Vinson, seconded by Barbara Laifman, the Board of Education approved Board Policy 6115 - Ceremonies and Observances. Motion carried 4-0-1 Absent.

k. Approve Amendment of Board Policy 6162.51 – Standardized Testing and Reporting Program – First Reading
On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 6162.51 - Standardized Testing and Reporting Program. Motion carried 4-0-1 Absent.

l. Approve Amendment of Board Policy 6164.4 – Identification of Individuals for Special Education – First Reading
On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education approved Board Policy 6164.4 - Identification of Individuals for Special Education. Motion carried 4-0-1 Absent.

m. Approve Adoption of Board Bylaw 9012 – Board Member Electronic Communications – First Reading
On motion of Mary Rees, seconded by Cindy Vinson, the Board of Education tabled this policy. Motion carried 4-0-1 Absent.

n. Approve Amendment of Board Bylaw 9223 – Filling Vacancies – First Reading
On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved Board Policy 9223 - Filling Vacancies. Motion carried 4-0-1 Absent.

o. Approve Amendment of Board Bylaw 9320 – Meetings and Notices – First Reading
On motion of Cindy Vinson, seconded by Mary Rees, the Board of Education approved Board Policy 9320 - Meetings and Notices. Motion carried 4-0-1 Absent.

VII. INFORMATION ITEMS

1. Response to 2008 Audit Findings
2. Pavilion Seating Update

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at 10:03 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.1.c APPROVE PURCHASE ORDERS – MARCH 1-31, 2009

CONSENT

ISSUE: Shall the Board approve the attached purchase orders issued between March 1, 2009 and March 31, 2009?

BACKGROUND: Attached is the Purchase Order Report listing all purchase orders issued between March 1, 2009 and March 31, 2009. The report provides detailed information of all purchase orders issued during this period. All purchase orders have been approved by an administrator as a necessary expense and are budgeted for and within the budget authorization of the account.

ALTERNATIVES: 1. Approve the attached Purchase Order Report as submitted.
 2. Do not approve the Purchase Order Report.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Regular Board Meeting, March 17, 2009

APPROVAL OF PURCHASE ORDERS ISSUED 02/01/09 THROUGH 02/28/09

PO NO.	VENDOR	DESCRIPTION	SITE	FUND	AMOUNT
B09-0227	Verizon	Open Order/Long distance/New state contract	BusSvs	10	\$900.00
B09-0228	Hasler Inc.	OpenPO/Lease/Postage machine replacement	BusSvs	10	\$1,350.00
P09-0448	Town & Country Hotel	CA League Middle School/School to Watch/Title 2	Curr	10	\$177.75
P09-0456	Roland Herberg	Staff Development/CAG Workshop/GATE	Curr	10	\$638.18
P09-0457	Enid Miller	GATE Conference/Staff Development/GATE	Curr	10	\$347.25
P09-0458	Maryannick Bovard	CA Foreign Language Conference/PFC	OPHS	10	\$355.81
P09-0459	Dagan Sales & Marketing	Administrator Staff Jacket	OPHS	10	\$107.25
P09-0464	Apperson Print Management	Scantron Forms/PFC	MCMS	10	\$329.99
P09-0465	Worthington Direct	Furniture/Student Desks/PFC	MCMS	10	\$1,260.83
P09-0466	School Nurse Supply Inc	Health Tech Office Supplies/PFC	MCMS	10	\$643.89
P09-0467	Science Kit & Boreal Lab.	Science Materials/PFC	MCMS	10	\$1,080.37
P09-0468	JA of Southern California	Adv./Compu/Anderson/PFC	MCMS	10	\$480.00
P09-0470	Jerry Block	Reimburse/Counseling binders/Computer repair	OPHS	10	\$205.56
P09-0471	Gam Graphics	Elm Report Cards Envelopes	Curr	10	\$237.56
P09-0472	NCS Pearson, Inc	Special Ed Assessment Protocols	PupSvs	10	\$119.60
P09-0473	Teachers College	Staff Development/Columbia Reading/Title 2	Curr	10	\$1,200.00
P09-0474	Teachers College	Staff Development/Writing Workshop/Title 2	Curr	10	\$1,200.00
P09-0475	Bruce Wilkoff	Hypnosis/Peer Counseling fundraiser	OPHS	10	\$600.00
P09-0476	Harvard Medical School	PFC funded/Pasqua Sports Medicine Conference	OPHS	10	\$395.00
P09-0477	NCS Pearson, Inc	Special Ed Assessment Protocols	PupSvs	10	\$293.66
P09-0478	Lonny Johnson dba Ancient Arti	Fourth Grade In-house Field Trip	OHES	10	\$450.00
P09-0479	Nora Fels	CA Foreign Language Conference/PFC	OPHS	10	\$416.85
P09-0480	Gopher Sport	Safety Issue: New Megaphone	ROES	10	\$180.16
P09-0481	J.W. Pepper & Son Inc	MusicBooks/Curr/Instruments/PFC	MCMS	10	\$137.41
P09-0482	Woodwind & Brasswind	Order Canceled by Site	MCMS	10	\$0.00
P09-0483	Assoc. For Supervision	Renew Membership	Supt	10	\$49.00
P09-0484	Santa Barbara Zoo	2nd Gr. Field Trip/Donations	ROES	10	\$570.00
P09-0485	Barnes and Noble	Anne Frank Books/Mosley/PFC	MCMS	10	\$1,027.46
P09-0486	Music in the Parks	Band/Knotts Berry Farms/Donations	MCMS	10	\$2,932.00
P09-0487	Teachers College	Columbia Writers Project/Title 2	Curr	10	\$600.00
P09-0488	Liberty Flag & Specialty Co.	Flags/CA/USA/PFC	MCMS	10	\$132.49
P09-0489	Erik Amerikaner	CUE Conference Attendance/PFC	OPHS	10	\$1,165.56
P09-0490	Toni Paulson	Reimbursement/CA Distinguished Schools Visit	OPHS	10	\$340.81
P09-0491	Coach USA-Los Angeles	Bus Fees/Knotts Berry Farm/Donations	MCMS	10	\$1,835.00
P09-0492	Leukemia & Lymphoma Society	Pennies for Patients/Donations	MCMS	10	\$596.00
P09-0493	School Employers Assoc. of CA	SEAC Membership	HR	10	\$1,325.00
P09-0494	Conejo Rental Center	CAHSEE Tables Rental OPHS	Curr	10	\$480.23
P09-0496	Polar Electro Incorporated	Timing Watch Repair/PE Dept.	MCMS	10	\$37.04
P09-0497	Elison Letter Machine	Replacement Die Cut Pads	BES	10	\$58.63
P09-0498	Compuwave Inc.	Maintenance/Xerox Printer/Donations	BES	10	\$106.18
P09-0499	Roswell Bookbinders	Textbook Re-binding	OPHS	10	\$211.13
P09-0500	Wolverine Sports	Sports Equipment/PE/PFC	MCMS	10	\$515.73
P09-0501	OPUSD Food service	Order Canceled by Site	OPHS	10	\$0.00
P09-0502	Magnatag	Order Canceled by Site	OPHS	10	\$0.00
P09-0503	Herff Jones	Diplomas and Covers	OPIS	10	\$409.71
P09-0504	Disneyland	Disneyland Tickets/8th grade/Donations	MCMS	10	\$16,840.00
P09-0505	Dan's Sports Racquets	Ath/oth supp ath	OPHS	10	\$102.44
P09-0506	Acorn Press	Acorn Advertising	OPNS	10	\$1,412.40
P09-0507	Durham Transportation Inc.	Bus Fees/Science Fair/Donations	MCMS	10	\$414.20
T09-0035	California Western Visuals	SmartBoard Replacement Lamps 35 Lamps	Tech	10	\$3,897.38
T09-0036	California Western Visuals	21st CC Document Cameras	Tech	212	\$64,573.81
T09-0037	United Imaging	Toner 1720dn printer	OPIS	10	\$180.09
TOTAL AMOUNT OF ALL ORDERS					\$112,919.41

SUMMARY OF PURCHASE ORDERS BY FUND

Fund Number	Fund Name	Count	Fund Total
10	General Fund	51	\$48,345.60
212	Measure C6 Bond Fund	1	\$64,573.81
TOTALS		52	\$112,919.41

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.I.d. RATIFY OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL DANCE TEAM – MARCH 26-29, 2009

CONSENT

ISSUE: Shall the Board ratify an overnight trip for the Oak Park High School Dance Team?

BACKGROUND: Principal, Andi Mallen, requests ratification for the Dance Team to participation in Dance Team Competition held March 27-28, 2009 at Disneyland. The 16 team members, OPHS advisor and two parent chaperones stayed at the Anaheim Hilton. The cost was approximately \$200-\$300 per student to cover competition, transportation, meals, hotel and most activities. Team members and chaperones will travel by private vehicles with district approved drivers. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Ratify field trip as presented.
 2. Do not ratify field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.I.e. APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL
JUNIOR STATESMEN OF AMERICA – APRIL 24-26, 2009
CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Junior Statesmen of America club?

BACKGROUND: Principal, Andi Mallen, requests approval for this training camp scheduled for April 24-26, 2009 at the LAX Hilton. The 20 students and two adult parent advisors will travel by district-approved drivers in private vehicles. They will depart on Friday at 3 p.m. and return by 5 p.m. on Sunday. Students and two parent (male & female) chaperones will stay at the LAX Hilton. Individual club members will pay approximately \$135 to cover the cost of convention, food & transportation. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.1.f APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS – APRIL 2009

Consent

ISSUE: Shall the Board of Education approve the Quarterly Report on Williams Uniform Complaints – April 2009?

BACKGROUND: As a result of a lawsuit filed against the State of California, the State Legislature passed several bills that codified the negotiated settlement to the suit. One of the many requirements of this legislation is for school districts to establish a uniform complaint process to allow parents or member of the public to register written complaints regarding textbook/instructional materials sufficiency, teacher vacancy or missassignment, and hazardous conditions of school facilities.

Education Code 35186 requires the Superintendent or designee report summarized data on the nature and resolution of all Williams Uniform Complaints on a quarterly basis to the Board of Education and the County Superintendent of Schools. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. These summaries shall be publicly reported on a quarterly basis at a regularly scheduled Board meeting.

ALTERNATIVES: 1. Approve the Quarterly Report on Williams Uniform Complaints – April 2009
 2. Do not approve the Quarterly Report on Williams Uniform Complaints – April 2009.

RECOMMENDATION: Alternative #1.

RATIONALE: It is the policy of the district to comply with federal and state laws and regulations governing education programs or activities which receive state or federal funding.

Respectfully submitted,


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:
VOTE: AYES NOES ABSTAIN ABSENT
 Iceland _____
 Laifman _____
 Panec _____
 Rees _____
 Vinson _____
 Student Rep. _____

Quarterly Report on Williams and Valenzuela Uniform Complaints
[Education Code Section 35186(d)]

District: Oak Park Unified School District

Person completing this form: Laurel Ford

Title: Director, Teaching and Learning

Quarterly Report Submission Date: ☐ October 2008 (7/1/08 to 9/30/08)
 (check one) ☐ January 2009 (10/1/08 to 12/31/08)
☒ April 2009 (1/1/09 to 3/31/09)
☐ July 2009 (4/1/09 to 6/30/09)

Date for information to be reported publicly at governing board meeting: April 21, 2009

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
CAHSEE Intensive Instruction and Services	0		
Totals	0		

Anthony W. Knight, Ed.D.
 Name of District Superintendent


 Signature of District Superintendent

Revised 1/15/2008

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 21, 2008

SUBJECT: C.1.g APPROVE EXPULSION OF STUDENT IN DISCIPLINARY CASE #04-08/09

Consent

ISSUE: Should the Board of Education expel student in Disciplinary Case #04-08/09?

BACKGROUND: On March 11, 2009, an Oak Park High School student was in violation of Education Codes 48915(c)(5) possession of an explosive. As required by Education Code 48915, the principal has recommended expulsion of this student.

A meeting was held with the parent on March 16, 2009 to review the incident, the suspension, the recommendation for expulsion and interim educational alternatives. An agreement was reached with the parent for "Voluntary Consent to Discipline".

ALTERNATIVES:

1. Approve enforcement of expulsion in Disciplinary Case #04-08/09 at Oak Park High School under signed contract dated March 16, 2009.
2. Do not expel of student in Disciplinary Case #04-08/09.

RECOMMENDATION: Alternative #1

Prepared by: Lou Tabone, Director of Alternative Education

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:				
VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
**SUBJECT: C.1.h APPROVE REQUEST FOR OVERNIGHT TRIP FOR OAK PARK
 HIGH SCHOOL BOYS BASKETBALL TEAM – JULY 10-12, 2009
 CONSENT**

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Boys' Basketball Team?

BACKGROUND: Principal, Andi Mallen, requests approval for this training camp scheduled for July 10-12, 2009 at Westmont College in Santa Barbara. The 12 athletes and four OPHS coaches will depart on Friday, July 10th and return Sunday July 12th. The team and chaperones will be housed at Westmont college dorms. The cost will be approximately \$150 per student to cover transportation, meals, lodging. Athletes and chaperones will travel by district vehicles with district approved drivers. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
**SUBJECT: C.1.i APPROVE REQUEST FOR OVERNIGHT TRIP FOR OAK PARK
 HIGH SCHOOL LIFE SKILLS RETREAT – APRIL 22-25, 2009
 CONSENT**

ISSUE: Shall the Board approve a field trip for the OPHS Life Skills Retreat?

BACKGROUND: Principal, Andi Mallen, requests approval for this retreat scheduled for April 22-25, 2009 at Camp Hilltop in Malibu. The 60 students, six adult chaperones, and nine college students will travel by school bus to the camp. They will depart on Wednesday, April 22nd at 3:30 p.m. and return Saturday, April 25th by 5 p.m. The students and chaperones will be housed in the cabin facilities on the site. The cost will be approximately \$275 per student to cover transportation, meals, lodging and other retreat costs. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling

Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.1.j APPROVE OVERNIGHT TRIP FOR OAK PARK HIGH SCHOOL BOYS' BASKETBALL – JULY 25-26, 2009

CONSENT

ISSUE: Shall the Board approve an overnight trip for the Oak Park High School Boys' Basketball Team?

BACKGROUND: Principal, Andi Mallen, requests approval for this training camp scheduled for July 25-26, 2009 at Azusa Pacific University in Azusa CA. Approximately 12 athletes and four OPHS coaches will depart on Saturday, July 25th and return Sunday, July 26th. The team and chaperones will be housed at Azusa University in college dorms. The cost will be approximately \$50 per student to cover transportation, meals, lodging. Athletes and chaperones will travel by district vehicles with district approved drivers. Accept this as certification that the Principal has reviewed and verified that all the required components of the approved *Field Trip Planning Guide/Checklist* have been met.

ALTERNATIVES: 1. Approve field trip as presented.
 2. Do not approve field trip as presented.

RECOMMENDATION: Alternative #1.

Prepared by: Geri Sterling
 Certified by: Andi Mallen

Respectfully submitted


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Member	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.1.k APPROVE ACCEPTANCE OF DONATIONS

CONSENT

ISSUE: Shall the Board acknowledge and accept donations made to the Oak Park Unified School District?

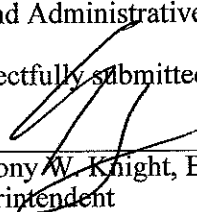
BACKGROUND: The following donations have been made to the District:

<u>Site</u>	<u>Gift/Donor</u>	<u>Est. Value</u>
OVHS	\$2,500.00/Joni & Robert Bushman	\$2,500.00
Fund 570	\$500.00/Christopher Ruhle Memorial Fund/Linda & Milan Cornett	\$500.00

RECOMMENDATION: Accept the donations with thanks.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS OF BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.2.a APPROVE ADDITIONAL NEW NOVELS FOR OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board of Education approve additional new novels at Oak Park High School?

BACKGROUND: Oak Park High School has submitted two separate requests for novels to be added to the OPUSD Board Approved List that are not on the state list.

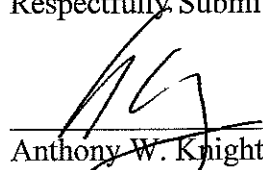
- The first request was approved by the OPHS English Department and then by the February District Curriculum Council. These books were not on the state list of recommended literature. (See attachment #1).
- The second request was approved by the OPHS English Department and then by the March District Curriculum Council. These books were not on the state list of recommended literature. (See attachment #2)

ALTERNATIVES:

1. Approve the additional new novels for Oak Park High School.
2. Do not approve the additional new novels for Oak Park High School

RECOMMENDATION: Alternative #1

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

Vote:	Ayes	Noes	Abstain	Absent
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

6 February 2009

Curriculum Council Submission

Site Location: Oak Park High School

Class: *Myth to Science Fiction*, a Senior English semester course

Submitted by: Don Enoch, teacher

From the State Approved List of Texts:

The Island of Dr. Moreau by H. G. Wells. H.G. Wells's science fiction classic, *The Island of Doctor Moreau*, asks the reader to consider the limits of natural science and the distinction between men and beasts. A strange mix of science fiction, romance, and philosophical meandering, it is one of the standards of early science fiction.

The War of the Worlds by H. G. Wells. *The War of the Worlds* (1898), by H. G. Wells, is an early science fiction novel which describes an invasion of Earth by Martians. It is one of the earliest and best-known depictions of an alien invasion of Earth, and has influenced many others, as well as spawning several films, radio dramas, comic book adaptations, and a television series based on the story. The 1938 radio broadcast caused public outcry against the episode, as many listeners believed that an actual Martian invasion was in progress—a notable example of mass hysteria.

20,000 Leagues Under the Sea by Jules Verne. *Twenty Thousand Leagues Under the Sea* (French: *Vingt mille lieues sous les mers*) is a classic science fiction novel by French writer Jules Verne published in 1870. It tells the story of Captain Nemo and his submarine Nautilus as seen from the perspective of Professor Pierre Aronnax.

For Submission (currently not on the State Approved List):

The Time Machine by H. G. Wells. *The Time Machine* is a novella by H. G. Wells, first published in 1895 and later directly adapted into at least two feature films of the same name, as well as two television versions, and a large number of comic book adaptations. It indirectly inspired many more works of fiction in all media. This 38,000 word novella is generally credited with the popularization of the concept of time travel using a vehicle that allows an operator to travel purposefully and selectively. The term "time machine", coined by Wells, is now universally used to refer to such a vehicle. It was also inspired by Charles Darwin and On the Origin of Species, which theorizes that humans have evolved from a different species. Wells introduces an early example of the Dying Earth subgenre as well.

The Invisible Man by H. G. Wells. *The Invisible Man* is an 1897 science fiction novella by H.G. Wells. Wells' novel was originally serialised in *Pearson's Magazine* in 1897, and published as a novel the same year. The Invisible Man of the title is Griffin, a scientist who theorises that if a person's refractive index is changed to exactly that of air and his body does not absorb or reflect light, then he will be invisible. He successfully

carries out this procedure on himself, but cannot become visible again, becoming mentally unstable as a result.

The First Men in the Moon by H. G. Wells. *The First Men in the Moon* is a 1901 scientific romance novel by the British author H. G. Wells. The novel tells the story of a journey to the moon undertaken by the two main protagonists, the impoverished businessman Mr Bedford and the brilliant but eccentric scientist Dr. Cavor. On arrival, Bedford and Cavor find the moon inhabited by an extra terrestrial civilization the two name as "Selenites". The novel can also be read as a critique of prevailing political opinions of the period, particularly of imperialism. The theme of a clash between civilizations is reminiscent of Wells' earlier and more famous work, *The War of the Worlds*. As in *The War of the Worlds*, it is hinted that the non-human civilization presented might reflect the way human society would develop in the far future. As such, the Selenite society depicted could be considered either a utopia or a dystopia, depending on which of its features one emphasizes.

Around the World in Eighty Days by Jules Verne. *Around the World in Eighty Days* (French: *Le tour du monde en quatre-vingts jours*) is a classic adventure novel by the French writer Jules Verne, first published in 1873. In the story, Phileas Fogg of London and his newly employed French valet Passepartout attempt to circumnavigate the world in 80 days on a £20,000 wager set by his friends at the Reform Club.

Journey to the Center of the Earth by Jules Verne. *A Journey to the Centre of the Earth* (French: *Voyage au centre de la Terre*), also translated as *A Journey to the Interior of the Earth*, is a classic 1864 science fiction novel by Jules Verne. The story involves a man named Liedenbrock. He believed there were volcanic tubes going toward the center of the Earth. They encounter many adventures, including prehistoric animals and natural hazards, eventually coming to the surface again in southern Italy. The living organisms they meet reflect geological time; just as the rock layers become older and older the deeper they travel, the animals become more and more ancient the closer the characters come closer to the center. From a scientific point of view, this story has not aged quite as well as other Verne stories, since most of his ideas about what the interior of the Earth contains have since been proven wrong. However, a redeeming point to the story is Verne's own belief, told within the novel from the viewpoint of a character, that the inside of the Earth does indeed differ from that which the characters encounter. One of Verne's main ideas with his stories was also to educate the readers, and by placing the different extinct creatures the characters meet in their correct geological era, he is able to show how the world looked a long time ago, stretching from the ice age to the dinosaurs.

The book was inspired by Charles Lyell's *Geological Evidences of the Antiquity of Man* of 1863. By that time geologists had abandoned a literal biblical account of Earth's development and it was generally thought that the end of the last glacial period marked the first appearance of humanity, but Lyell drew on new findings to put the origin of human beings much further back in the deep geological past. Lyell's book also influenced Louis Figuier's 1867 second edition of *La Terre avant le déluge* which included dramatic

illustrations of savage men and women wearing animal skins and wielding stone axes, in place of the Garden of Eden shown in the 1863 edition.

Regarding the *Madness and Identity* class, another Senior English semester course:

For Submission (currently not on the Approved List):

Breakfast of Champions by Kurt Vonnegut Jr. *Breakfast of Champions, or Goodbye Blue Monday* is a 1973 novel by the American author Kurt Vonnegut. Set in the fictional town of Midland City, it is the story of "two lonesome, skinny, fairly old white men on a planet which was dying fast." One of these men, Dwayne Hoover, is a normal-looking but deeply deranged Pontiac dealer who becomes obsessed with the writings of the other man, Kilgore Trout, taking them for literal truth. Trout, a largely unknown pulp science fiction writer who has appeared in several other Vonnegut novels, looks like a crazy old man but is in fact relatively sane. As the novel opens, Trout journeys toward Midland City to appear at a convention where he is destined to meet Dwayne Hoover and unwittingly inspire him to run amok.

**Book Adoption Proposal
Curriculum Council
Fall 2009**

19

Dear Committee Members:

Senior English teachers would like to add to the supplementary reading list Tom Stoppard's *Rosencrantz and Guildenstern Are Dead*—a retelling of Shakespeare's *Hamlet* from the viewpoint of Hamlet's two hapless school friends who are summoned to the Elsinore court and end up collateral damage. Writing in 1966, Stoppard modeled his play after Beckett's *Waiting for Godot*, but the play is much more accessible than Beckett's while covering (more lightheartedly) many of the same modern themes of fate and existentialism. In addition, the play serves as an excellent companion piece to *Hamlet*, which is often taught the first semester. The play would be on the supplementary reading list for the second semester of CP English 4.

Thank you for your time,

Roland Herberg

Senior English

Oak Park High School

899 North Kanan Road

Oak Park, California 91377

Phone (818) 735-3300 / Fax (818) 707-7970

www.ophs.opusd.k12.ca.us



Andi Mallen, Principal

Dear Book Adoption Committee:

English 3 has reached a consensus on adopting the great American playwright Eugene O'Neill's play *Desire Under the Elms* (1924) for eleventh grade English 3, which focuses on American literature. In the tradition of *Oedipus Rex* and *Hamlet*, this tragedy relies heavily on Greek myth, specifically the Phaedra-Hippolytus story, which features the passion and betrayal of a stepmother and stepson who fall in love. O'Neill makes use of Freudian psychology, taking the family dynamics found in Greek mythology and placing them in a country farmhouse setting. Students should find this play highly riveting and worthy of character analysis and class discussion. The play fits in with the Modernism Unit, which shows American authors' new awareness of psychological behavior in their literature. There is no profanity, nor are there sex scenes in this play.

If you have any further questions about the play, feel free to contact me.

Thank you,
Roland Herberg

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 21, 2009

SUBJECT: C.2.b APPROVE REVISED DISTRICT INSTRUCTIONAL CALENDAR FOR SCHOOL YEAR 2009-2010

Action

ISSUE: Shall the Board of Education approve the revised district calendar for 2009-2010

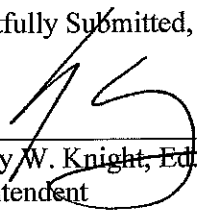
BACKGROUND: A calendar committee consisting of elementary and secondary teachers, district administrators and parents met to review and discuss calendar options. A recommendation has been made to remove the first day of winter break, December 18, that would allow school to end one day earlier, June 17. This recommendation was sent to the Oak Park Teacher's Association and the Oak Park Classified Association for a membership vote.

ALTERNATIVES:

1. Approve calendar as submitted.
2. Do not approve calendar as submitted.
3. Revise calendar at discretion of the Board.

RECOMMENDATION: Alternative #1

Respectfully Submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____

July 2009 - June 2010

Oak Park Unified School District - Student/Teacher Calendar

July 09						
S	M	T	W	T	F	S
			1	2	3	④
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July

4 Independence Day Holiday

August

31 Staff Development Day (Buy Back)

September

1 Teacher Prep Day

2 First Day of School

7 Labor Day Holiday

28 Local Holiday

November

2 Secondary Staff Development (Optional Buy Back)/
Elementary Prep

11 Veteran's Day Holiday

26 Thanksgiving Holiday

27 Local Holiday

December

21 Winter Break

22 Winter Break

23 Winter Break

24 Winter Break

25 Winter Break

28 Winter Break

29 Winter Break

30 Winter Break

31 Winter Break

January

1 Winter Break

18 Martin Luther King Day

25 Elementary Staff Development (Optional Buy Back)/

January

25 Secondary Prep

February

15 President's Day Holiday

March

15 K-12 Staff Development Day

April

2 Spring Break

5 Spring Break

6 Spring Break

7 Spring Break

8 Spring Break

9 Spring Break

May

24 Memorial Day Holiday

June

17 Last Day of School

January 10						
S	M	T	W	T	F	S
					①	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 09						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 10						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

September 09						
S	M	T	W	T	F	S
		①	②	3	4	5
6	⑦	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

March 10						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October 09						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 10						
S	M	T	W	T	F	S
			1	②	3	
4	⑤	⑥	⑦	⑧	⑨	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November 09						
S	M	T	W	T	F	S
1	②	3	4	5	6	7
8	9	10	⑪	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 10						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December 09						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 10						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

TO: BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.2.c APPROVE 2009-2010 SCHOOL HANDBOOKS/DISCIPLINE PLANS

ACTION

ISSUE: Shall the Board of Education review and approve the Handbooks/
Discipline Plans?

BACKGROUND: Education Code 35291.5 requires each public school to adopt rules and procedures on school discipline applicable to the school. In developing the rules and procedures, each school is to solicit the participation, views, and advice of parents, teachers, school administrators, and in some cases, students.

Each year the schools review their handbooks to make sure they match practices and that there is uniformity within the District. (Copies were sent to the Board under separate cover.)

ALTERNATIVES: 1. Review and approve 2009-2010 Handbook/Discipline Plans as presented.
 2. Do not approve 2009-2010 Handbook/Discipline Plans.

RECOMMENDATION: Alternative # 1,

Respectfully Submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.3.a APPROVAL OF AGREEMENT FOR MEASURE R BOND PROGRAM/CONSTRUCTION MANAGEMENT SERVICES

ACTION

ISSUE: Shall the Board of Education approve an agreement for Measure R bond program/construction management services?

BACKGROUND: At its meeting on November 18, 2009, the Board authorized staff and the Facility Planning Committee (FPC) to issue a Request for Proposal (RFP) for Measure R bond program/construction management (PM/CM) services. At a special meeting on March 3, 2009, the Board received a report and recommendation from district staff and the FPC regarding the response to the RFP. Based on the recommendation provided, the Board authorized contract negotiations with Barnhart, Inc. for PM/CM services.

As this agenda is going to press, the staff and FPC subcommittee, assisted by district counsel, continue in contract negotiations. Both parties are meeting face-to-face on April 8, 2009, which will produce a draft agreement. It is expected that both parties will refine the document, with the final draft being sent to the Board on April 17th for review prior to this evening's meeting.

ALTERNATIVES:

1. Approve the agreement for Measure R bond program/construction management services with Barnhart, Inc., as proposed.
2. Modify the proposed agreement for Measure R bond program/construction management services with Barnhart, Inc.
3. Do not approve the proposed agreement.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.3.b AWARD OF BID NO. 09-01, RESURFACING OF TENNIS COURTS AT OAK PARK HIGH SCHOOL

ACTION

ISSUE: Shall the Board award a contract for Bid No. 09-01, Resurfacing of Tennis Courts at Oak Park High School?

BACKGROUND: Rancho Simi Recreation and Parks District (RSRPD) and the Oak Park Unified School District (OPUSD) jointly operate the six tennis courts located on the Oak Park High School campus. Consistent with the maintenance plans of both districts, the governing boards of both agencies have authorized funding to resurface the courts at the earliest possible time. Accordingly, with OPUSD acting as lead agency, bids were solicited in March 2009 for the resurfacing of the courts. On March 31, 2009, two bids were received in response to the solicitation. Both bids were responsive in every material way, with only a few minor irregularities. A complete summary of the bid is attached for the board's review.

After a complete analysis of the bids and thorough checks of required references, staff is recommending that the Board award the bid for tennis court resurfacing to T.D. Sports, Inc., of Thousand Oaks, California, in the amount of \$46,600, as lowest responsive and responsible bidder. As permitted by Public Contract Code, the Board is asked to waive the minor irregularities noted in the attached summary.

ALTERNATIVES:

1. Award a contract for Bid No. 09-01 to T.D. Sports, Inc., in the amount of \$46,600, as lowest responsive and responsible bidder, and waive the noted minor irregularities.
2. Reject the all bids received and direct staff to re-bid the project.

RECOMMENDATION: Alternative No. 1

Prepared by: Julie Suarez, Director, Business Operations
 Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Oak Park Unified School District
Business and Administrative Services
Business Operations

RECAPITULATION OF BID NO. 09-01
RESURFACING OF TENNIS COURTS AT OAK PARK HIGH SCHOOL

Bid Advertisements (per Public Contract Code): March 16, 2009, and March 23, 2009
Bidder's Conference: Month Day, 2009
Addenda Issued: Two
Receipt of Bids: March 31, 2009
Action by Board of Education: April 21, 2009

NAME OF BIDDER	T.D. Sports, Inc. Thousand Oaks, CA	Malibu Pacific Tennis Courts, Inc. Westlake Village, CA
BID AMOUNT	\$46,600	\$49,800
TIMELY RECEIPT OF BID	Yes	Yes
BID SIGNED	Yes	Yes
ADDENDA ACKNOWLEDGED	Yes	Yes
BID BOND PROVIDED	Yes	Yes
NONCOLLUSION AFFIDAVIT	Yes	Yes
WORKERS COMP CERTIFICATION	Yes	Yes
APPROPRIATE LICENSE	Yes	Yes
QUALIFICATIONS PROVIDED	Yes [Note A]	Yes [Note B]
SUBCONTRACTOR LIST	Yes	Yes
REFERENCES PROVIDED	Yes	Yes

NOTES:

Note [a] –A few responses in Contractor's Statement of Experience were not thorough, and requested Certificate of Insurance was not supplied with bid response. These are not material irregularities that affect the bid, nor are they violations of applicable law. Therefore, staff is recommending that the Board waive these issues as minor irregularities as permitted by the bid documents and California Public Contract Code.

Note [b] –A few responses in Contractor's Statement of Experience were not thorough. This is not a material irregularity that affects the bid, nor is it a violations of applicable law. Therefore, staff is recommending that the Board waive this issue as a minor irregularity as permitted by the bid documents and California Public Contract Code.

RECOMMENDATION: It is recommended that the Board award a contract for Bid No. 09-01 to T.D. Sports, Inc. of Thousand Oaks, CA, in the amount of \$46,600, as lowest responsive and responsible bidder, and waive the noted minor irregularities.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.3.c APPROVE AWARD OF REQUEST FOR PROPOSAL (RFP) FOR ARCHITECTURAL SERVICES FOR MEASURE R PROJECTS

ACTION

ISSUE: Shall the Board of Education award the RFP for architectural services in connection with Measure R projects as recommended?

BACKGROUND: PM/CM firm, Barnhart, Inc., has identified the need for the District to engage an architect to assist with DSA approvals. As shared with the Board at its February meeting, DSA must review every project costing \$25,000 or more. Projects over \$100,000 must have DSA approval prior to proceeding with the work. For projects between \$25,000-\$100,000, DSA approval is required unless a licensed architect certifies that the project does not involve any structural or fire/life/safety components. Based on this need, the Facility Planning Committee subcommittee requested that Barnhart prepare an RFP for architectural services to assist as needed with DSA submittals.

An RFP for architectural services has been sent to seven qualified architectural firms, and responses are due April 7, 2009. On April 8, 2009, qualifications and proposals will be screened, and interviews will be conducted on April 14, 2009. It is anticipated that a firm will be selected for recommendation to the Board on April 16th, which will be transmitted to the Board on April 17, 2009, for its review and consideration.

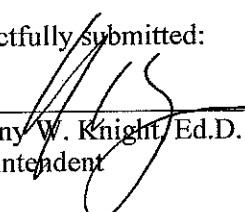
ALTERNATIVES:

1. Award the RFP for architectural services in connection with Measure R projects as recommended.
2. Do not award the RFP for architectural services.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 21, 2009

SUBJECT: C.3.d APPROVE THE PLAN TO REORGANIZE DELIVERY OF DISTRICT OFFICE SERVICES

ACTION

ISSUE: Shall the Board of Education approve a plan developed by staff to reorganize the delivery of services provided by the District Office?

BACKGROUND: Through a combination of reorganization, cuts and leaving vacant positions unfilled, staff has determined that essential services can continue to be delivered to support the district in these difficult times of economic uncertainty. While the District Office support system in terms of both administrative and classified positions is already thin, staff is committed to doing its part to protect as many programs and positions as possible across the entire district.

ALTERNATIVES:

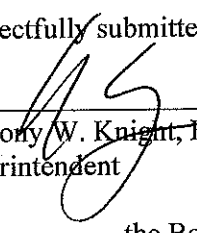
1. Approve the reorganization plan submitted by staff under separate cover.
2. Do not approve the reorganization plan submitted by staff.
3. Amend the reorganization plan submitted by staff.

RECOMMENDATION: Alternative No. 1

FINANCIAL IMPACT: A preliminary estimate is that the reorganization will save approximately \$215,000 annually.

RATIONALE: The District is facing a revenue shortfall next year that necessitates a review of every aspect of our organization.

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 21, 2009

SUBJECT: C.3.e APPROVE PROCESS FOR APPOINTMENT OF MEASURE C
PARCEL TAX OVERSIGHT COMMITTEE

ACTION

ISSUE: Shall the Board of Education discuss and approve a process for appointment of members to the Measure C citizen's oversight committee?

BACKGROUND: The Measure C parcel tax, authorized by voters in June 2008, will take effect on July 1, 2009. The membership for the Measure D4 Oversight Committee sunsets with the expiration of the D4 parcel tax measure on June 30, 2009. It is appropriate that the Board discuss the process it wishes to use to choose the members for the next term of this citizen's oversight committee. For example, as it did for the Measure R committee, the Board may elect to create an application for membership, create a Board sub-committee to paper-screen candidates, with the entire Board interviewing and selecting the seven person committee. Alternatively, after discussion, the Board may select a different process.

ALTERNATIVES:

1. Propose and approve a process for the appointment of new members to the Measure C Oversight Committee.
2. Do not propose and approve a process.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.3.f APPROVE PROCESS FOR APPOINTMENT OF MEASURE C6
OVERSIGHT COMMITTEE

ACTION

ISSUE: Shall the Board of Education discuss and approve a process for appointment of members to the Measure C6 citizen's oversight committee?

BACKGROUND: The current membership of the Measure C6 Oversight Committee was selected in September 2007. Each member was seated for a two-year term that expires in September of 2009. The Board is asked to discuss the process it wishes to use to choose the members for the next two-year term of this citizen's oversight committee. For example, as it did for the Measure R committee, the Board may elect to create an application for membership, create a Board sub-committee to paper-screen candidates, with the entire Board interviewing and selecting the seven person committee. Alternatively, after discussion, the Board may select a different process.

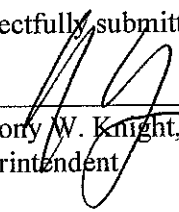
ALTERNATIVES:

1. Propose and approve a process for the appointment of new members to the Measure C6 Oversight Committee.
2. Do not propose and approve a process.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:


Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.3.g APPROVE REQUEST TO REVISE BOARD MEETING SCHEDULE FOR BUDGET STUDY SESSION AND BUDGET ADOPTION

DISCUSSION

ISSUE: Shall the Board of Education consider a staff request to revise its meeting schedule for the 2009-10 Budget Study Session and Budget Adoption?

BACKGROUND: The Board has currently approved its annual meeting schedule to include a Budget Study Session on May 26, 2009, and Budget Adoption on June 9, 2009. These dates were selected assuming that the Governor would present his May Budget Revision by May 15th as required by law. However, due to the special election set for May 19, 2009 and the budget-related measures on that ballot, the May Revise may now occur as late as June 8, 2009. Such a shift would make it virtually impossible for staff to analyze and prepare budget adjustments, meet with the District Finance Committee, and complete necessary budget documents within the current meeting schedule. Accordingly, staff is requesting that the Board discuss a revision to its schedule to move the study session and budget adoption to later dates, possibly June 11 and June 25, 2009.

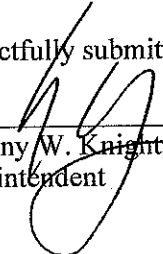
ALTERNATIVES:

1. Discuss and revise the Board meeting schedule for the 2009-10 Budget Study Session and Budget Adoption.
2. Do not revise the Board meeting schedule.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: C.3.h APPROVE PURCHASE OF INSTRUCTIONAL/TECHNOLOGY EQUIPMENT USING MEASURE C6 FUNDS

ACTION

ISSUE: Shall the Board of Education approve the purchase of instructional equipment for the practical arts program using Measure C6 funds?

BACKGROUND: Measure C6 specifically authorizes the purchase of educational technology and equipment for the practical arts programs. OPHS has requested authorization to purchase a computerized engraving/cutting machine for its practical arts program. The site has obtained three quotes on the desired equipment, which are attached for the Board's review. Staff is recommending that the Board authorize the purchase of this equipment from the Paton Group as lowest bidder. The purchase is consistent with, and will be funded from, Measure C6 funds.

ALTERNATIVES:

1. Approve the use of Measure C6 bond funds for the purchase of a computerized engraving/cutting machine for the OPHS practical arts program.
2. Do not approve the purchase.

RECOMMENDATION: Alternative No. 1

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Performance-Enhancing Accessories & Options

High Power Density Focusing Optics (HPDFO)™ – Allows for high-resolution engraving and direct marking on some metals without metal marking compounds.

Downdraft Honeycomb Cutting Table – Evacuates smoke, minimizes back reflections and provides light vacuum hold-down.

Rotary Fixture Attachment – Allows for full wrap-around engraving of cylindrical items and accommodates taper.

Manual Air Assist – Directs high pressure air toward material being processed to suppress flaming.

Computer-Controlled Compressed Air Unit – Supplies dry, oil-free compressed air to enable air assisted cutting and engraving.

Air Dryer – Removes moisture from air assist which can damage laser optics.

U.S. Authorized Representative

UNIVERSAL LASER SYSTEMS

	VLS3.60	VLS4.60	VLS6.60
Work Area	24 x 12 in 610 x 305 mm	24 x 18 in 610 x 457 mm	32 x 18 in 813 x 457 mm
Table Size	29 x 17 in 737 x 432 mm	29 x 23 in 737 x 584 mm	37 x 23 in 940 x 584 mm
Rotary Travel	360 degrees (max 8 inches diameter with 2.0 lens)		
Maximum Part Size (WxHxD)	29 x 17 x 9 in 737 x 432 x 229 mm	29 x 23 x 9 in 737 x 584 x 229 mm	37 x 23 x 9 in 940 x 584 x 229 mm
Overall Dimensions (WxHxD)	36 x 38 x 30 in 914 x 965 x 762 mm	36 x 39 x 36.5 in 914 x 991 x 927 mm	44 x 39 x 37.5 in 1118 x 991 x 953 mm
Print Driver	Laser Interface+™ (materials-based Windows print driver)		
Interconnection	USB 2.0 Hi-Speed compliant		
Control	Requires dedicated computer to operate. Requires Windows XP/Vista (32-bit Windows operating system). Minimum requirements: 2.0 GHz processor; 1 GB of RAM; Hard drive with 15 GB free space; VGA monitor (minimum 1024 x 768 resolution); CD-ROM drive/burner; mouse and keyboard.		
Laser Cartridge Options	10, 25, 30, 40, 50, 60 watts		
Weight	235 lbs. (107 kg)	270 lbs. (122 kg)	325 lbs. (147 kg)
Power Requirements	110V/10A; 220V/5A; 50/60Hz		
Exhaust Connection	External exhaust required; one port is 4 inches (100 mm) in diameter	External exhaust required; one port is 4 inches (100 mm) in diameter	External exhaust required; two ports each 4 inches (100 mm) in diameter

CDRH Class 1 safety enclosure for CO₂ laser.* Class 3R for red laser pointer.

*CDRH Class 1 laser safety enclosure provides for safe operation without the need for an interlocked room or protective eyewear.



WARNING: UNIVERSAL LASER SYSTEMS PRODUCTS ARE NOT DESIGNED, TESTED, INTENDED OR AUTHORIZED FOR USE IN ANY MEDICAL APPLICATIONS, SURGICAL APPLICATIONS, MEDICAL DEVICE MANUFACTURING, OR ANY SIMILAR PROCEDURE OR PROCESS REQUIRING APPROVAL, TESTING, OR CERTIFICATION BY THE UNITED STATES FOOD AND DRUG ADMINISTRATION OR OTHER SIMILAR GOVERNMENTAL ENTITIES. FOR FURTHER INFORMATION REGARDING THIS WARNING CONTACT UNIVERSAL LASER SYSTEMS OR VISIT WWW.ULSINC.COM.

Manufactured and protected under one or more U.S. Patents: 5,051,558; 5,661,746; 5,754,575; 5,867,517; 5,881,087; 5,894,493; 5,901,167; 5,982,803; 6,181,719; 6,313,433; 6,342,687; 6,423,925; 6,424,670; 6,963,001; 7,060,934; D517,474. Other U.S. and international patents pending.

Universal Laser Systems, Inc.
North America – South America – Asia – Oceania – India
7845 E. Paradise Lane
Scottsdale, Arizona 85260 USA
Toll-Free: 1-800-859-7033
Phone: +1 480-483-1214
Fax: 480-315-3630
Email: moreinfo@ulsinc.com
www.ulsinc.com

Universal Laser Systems GmbH
Europe – Middle East – Africa
Lerchenfelder Guertel 43
A-1160 Vienna, Austria
Phone: +43 1 402 22 50
Fax: +43 1 402 22 50 10
Email: eurosales@ulsinc.com

Universal Laser Systems Co., Ltd.
Japan
The Yokohama Landmark Tower, 15th Floor
2-2-1-1 Minato Mirai, Nishi-ku
Yokohama-shi, Kanagawa-ken 220-8115
Japan
Tele: +81 45-224-2270
Fax: +81 45-224-2279
Email: japansales@ulsinc.com

VersaLASER®

VLS3.60 • VLS4.60 • VLS6.60

BENEFITS

Versatile – Process multiple materials and diverse applications.

Flexible – Create one-off prototypes or mass-produce parts and products.

Productive – High throughput capabilities maximize output and profitability.

Intelligent – Seamless integration of laser, laser systems and Laser Interface+ delivers optimized performance.

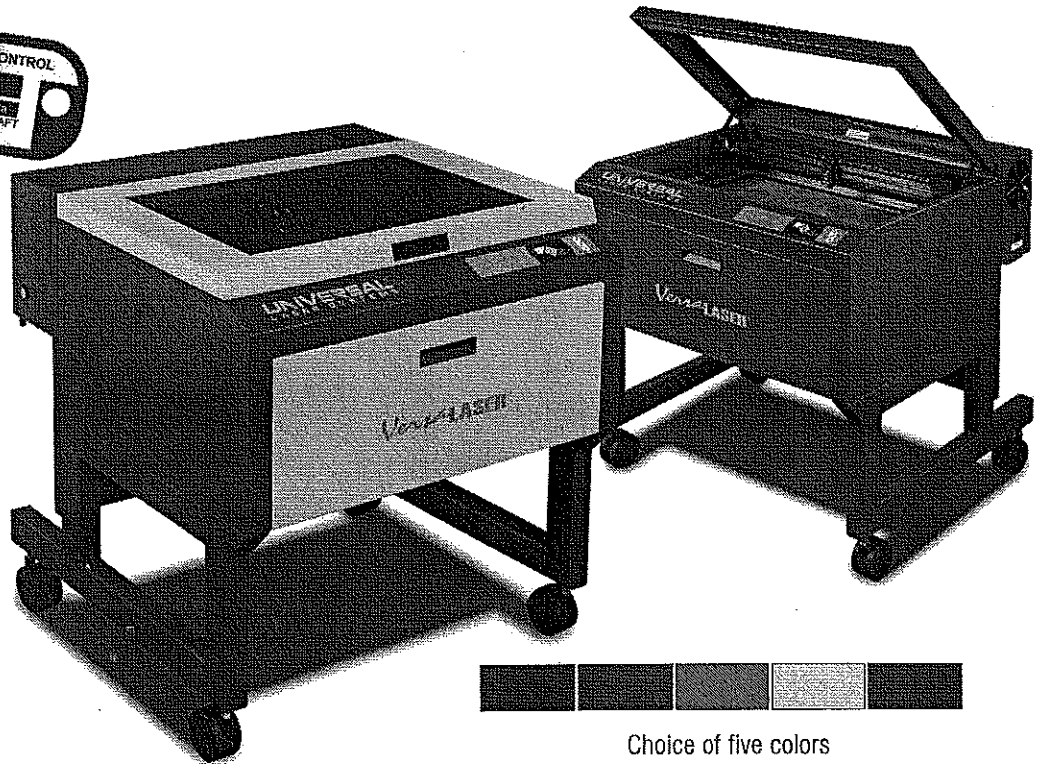
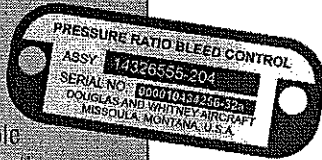
Economical – Operating costs as little as one dollar per day deliver outstanding value.

Tool-less – Patented Rapid Reconfiguration™ lasers can be interchanged in seconds without tools.

Innovative – Unique, patented technologies deliver unmatched performance, convenience and value at an affordable price.

FEATURES

- 10–60 watts laser power
- Laser Interface+™ print driver
- Interchangeable focusing optics
- Red dot pointer
- Print preview function
- Job time estimator
- RoHS compliant electronics



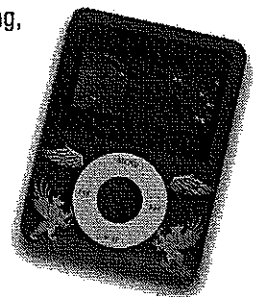
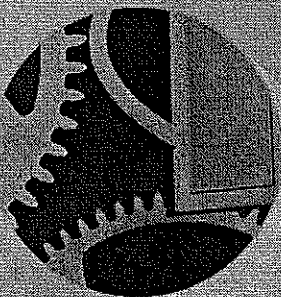
Choice of five colors

VersaLASER® platform series processes multiple materials and diverse applications with speed, detail and accuracy. Available in three platform sizes, the VersaLASER VLS3.60, VLS4.60 and VLS6.60 deliver laser power up to 60 watts with a work area up to 32x18in (813x457mm).

The VersaLASER systems utilize Universal's patented Rapid Reconfiguration™ technology, which enables customers to change laser power within seconds and without tools. The VersaLASER platform series is designed with seamless integration of Universal's CO₂ laser, laser system and advanced Laser Interface+™ materials-based Windows print driver that optimizes the customer's workflow process, improves operation efficiencies and expands customized application offerings.

APPLICATIONS

- Designed to handle complex cutting, detailed 3D engraving, precision scribing, intricate scoring and permanent marking applications
- Ideal for automotive, aerospace, electronics, manufacturing, medical, fashion, awards, packaging and printing industry applications
- Suitable for material ablation, cutting, drilling, scribing, marking, engraving, foaming and micro-machining operations



www.ulsinc.com

UNIVERSAL
LASER SYSTEMS



QUOTE:040609VL46 42

APRIL 6, 2009

QUOTE PREPARED BY FRANK PATON

MOBILE 818-378-3682

OFFICE 800-826-0570

TO Ken Paulson
5801 E. Conifer Street
Oak Park, CA 91377
KPaulson@opusd.k12.ca.us

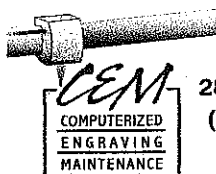
SHIP
TO

QTY	DESCRIPTION & SIM	RETAIL PRICE	PART NUMBER	TOTAL
1	VersaLaser-4.6Base Unit Includes: 18 x24"x 9" Cutting Area <ul style="list-style-type: none"> • USB - Microsoft Windows XP • 5 Amp (110/220V); 110 V Standard wall outlet; 220 V Industrial environment • Class I safety enclosure for CO2 laser beam; Class III a for red laser pointer • Integrated Stand with Locking Casters Included. • 1 Year On-Site Warranty. • Corel Draw X3 or latest version. Colors (side panels): Red, Blue, Green, Yellow and Purple available	\$11,600.00	VL 4.6	\$10,500.00
1	VL-4.6- 30 Watt Imaging Cartridge Includes: 50 Watt Laser at Price of 25Watt Special EDU Price. High power level for deeper, high speed engraving and thick cutting operations at moderate speed	\$4,800.00	UL-45	\$4,200.00
1	FREE 20 Watt Upgrade to 50watt Laser for item # 2.	\$ 800.00	UL-50U	N/C
1	VL -4.6 Rotary Attachment for cutting Cylindrical Parts. Mugs, Glasses etc.	\$ 1,450.00	VL-4.6RY	\$ 1,395.00
1	VL 4.6 Honeycomb Downdraft Cutting Table Supports the material with a minimum of contact area with the materials being laser cut and provides some vacuum hold-down.	\$1,260.00	VL46DCT.	\$ 1,175.00
1	Purex UPX 425 Air Filter System & Stand. Includes: Filter starter Kit, Hose-connection Kit to Laser kit. (please see spec sheet).	\$ 4,795.00	XB-400	OPTION
1	Installation & 1 Onsite Training for 1 Day.	\$ 750.00	PG-I&T	Included
SUBTOTAL				\$17,270.00
SALES TAX (8.25%)				\$1,424.78
SHIPPING				N/C
TOTAL				\$18,694.78

THANK YOU FOR THE OPPORTUNITY TO EARN YOUR BUSINESS, FOR ANY FURTHER QUESTIONS, PLEASE CONTACT CHRIS MILLER @ 818-355-1703 OR FRANK PATON @ 818-378-3682.

PLEASE FAX PURCHASE ORDERS TO:
323-258-8945

FEDERAL ID# 56-2546349


UNIVERSAL
LASER SYSTEMS

VersaLASER

2800 South Main Street, Unit C; Santa Ana, California 92707
(714) 444-2385 • FAX (714) 444-4177 • www.cemlasers.com

SALES & SERVICE OF UNIVERSAL LASER SYSTEMS

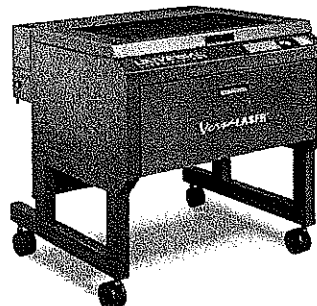
April 6, 2009

Ken Paulson
Oak Park High School

899 North Kanan Road
Oak Park, Calif. 91377

Dear Ken;

System Description:



VLS-4.60 Platform includes 24x18-inch engraving/cutting area, focal lens of your choice (1.5, 2.0, 3.0, 4.0), air cooled laser source capability up to 60-watts, integral cart, motorized Z-Axis, red dot positioning pointer, driver controlled auto-focus and 55-inch per second engraving speed.

The VLS-4.60 has a new fully functional print driver with materials based controls and manual controls, a 2000 file print buffer that does not erase when the machine is shut down, relocatable printed file and a job time estimator. The VLS-4.60 requires a dedicated PC with a high-speed USB 2.0 connection and Windows XP or Vista.

System conforms to CDRH Class1 safety for CO2 laser and Class 3a safety for red laser pointer.

VLS4.60 Laser Platform:	\$ 11,600.00
ULR 50-Watt Laser Cartridge:	\$ 8,000.00
Downdraft Cutting Table:	\$ 1,260.00
Rotary Fixture:	\$ 1,450.00
On-Site Setup and Training:	No Charge
Shipping:	No Charge
<i>Less Educational Discount:</i>	- \$ 4,810.00

Total System Price: \$ 17,500.00

Price quote good for 30-days and does not include tax.

VLS-4.60 Platform has a limited one-year full parts warranty. The Laser Cartridge has a limited two-year warranty. Extended warranties are available on the platform and the laser tube and can be extended to five-years.

All VLS-4.60 Platform systems are 110 VAC, 10 amp or 220 VAC, 5 amp and must be externally exhausted.

Current delivery times are four to six weeks from the date of the order.

Terms are 25% down with order and balance due before shipment.

Sincerely,

Treavor Hertel
Universal Laser Systems Representative
sales@cemlasers.com

UNIVERSAL

L A S E R S Y S T E M S I N C .

44

7845 E. Paradise Lane
Scottsdale, Arizona 85260
TEL: 480-483-1214 FAX: 480-452-1101

April 6, 2009

Ken Paulson
Oak Park High School
899 North Kanan Road
Oak Park, Ca 91377

VersaLaser 4.60 Platform System Quotation

VLS4.60 System Description

VLS4.60 Laser Engraving and Cutting System with 24 x 18 inch engraving/cutting field, 50 watt laser cartridge, heat- and scratch-resistant glass window, standard 2.0" focal length lens, motorized automatic Z-axis adjustment, X-Y beam positioning system, self-adjusting spring loaded sealed bearings, stationary processing table, shielded optical components, interchangeable focusing optics. Upgradeable to maximum 60 watt laser cartridge. Platform conforms to CDRH Class 3a safety standards.

Laser Interface + Print Driver and Universal Control Panel

Easy-to-use and flexible job set-up and processing. Materials based driver page for efficient choice of laser settings by type of product, plus Manual parameter selection page for supplemental controls with 8 colors; special effects modes: 3D, rubber stamp, clip art, reduction modes, up or down print direction, halftone, error diffusion and black/white printing; image enhancement for high speed, fine detail optimization; can save special process parameters by custom materials page or laser applications settings (.las) file. Universal Control Panel with unlimited file storage and file preview screens, job complete indicator, system status indicator, pictorial job queue, relocatable image, focus view for quick focusing and registration of image over work piece, X-Y and Z jog, system settings and diagnostics views.

VLS4.60, Base Unit	\$ 11,600.00
50 watt ULR air-cooled smart Laser Cartridge List Price	\$ 8,000.00
Total 50 watt VLS4.60 System Price	\$ 19,600.00

Options

Rotary Fixture	\$ 1,450.00 XX
Downdraft Cutting Table	\$ 1,260.00 XX
Lens Kit (1.5", 2.0", 2.5", 4.0")	\$ 498.00
High Power Density Focusing Optics (Patented)	\$ 2,650.00
External Compressor for Air Assist (add dryer kit)	\$ 2,650.00
Refrigerated Dryer Kit	\$ 1,600.00
Desiccant Dryer Kit	\$ 680.00
Coaxial Air Assist (Includes Air Assist Cone)	\$ 1,250.00
Air Assist Back Sweep	\$ 225.00
1 Year Additional Warranty (up to five years total duration)	\$ XXX.XX

Total VLS4.60 System Price Including Options	\$ 22,310.00
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VersaLASER are available in (5) different colors for your preference. Please select your color choice from the list below:

Color: ☐Blue ☐Red ☐Purple ☐Green ☐Yellow

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 21, 2009

**SUBJECT: C.4.a APPROVE ADOPTION OF PROPOSED DECISION REGARDING
REDUCTION IN FORCE HEARING**

ACTION

ISSUE: To review and adopt the proposed decision from the administrative law judge related to the Reduction in Force Hearing.

BACKGROUND: A hearing was conducted on April 9, 2009 in the matter of proposed layoffs to certificated employees of the Oak Park Unified School District. The hearing was conducted by Samuel D. Reyes, administrative law judge, in room G-9 at Oak Park High School. The District was represented by Warren S. Kinsler, Attorney at Law, and the 13 respondents who requested the hearing were represented by Richard J. Schwab, Attorney at Law. Oral and documentary evidence was presented at the hearing and the matter was submitted for decision on April 9, 2009.

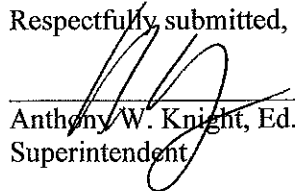
Judge Reyes submitted his written decision to the District prior to April 21, 2009. A copy is provided to the board under separate cover. In addition, a copy of the proposed decision has been delivered to the respondents who were parties to the hearing.

STATEMENT: If the board agrees with the proposed decision, it must be adopted in an open meeting and then filed as a final decision with Judge Reyes prior to May 15, 2009.

ALTERNATIVES: 1. Approve the proposed layoff decision as presented by Judge Reyes.
2. Request revisions to the proposed layoff decision as presented by Judge Reyes.

RECOMMENDATION: Alternative #1

Respectfully submitted,



Anthony W. Knight, Ed.D
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
**SUBJECT: C.4.b. APPROVE RESOLUTION #09-12 IMPLEMENTING
 CERTIFICATED LAYOFF (TERMINATING SERVICES OF
 CERTIFICATED EMPLOYEES), ACTING UPON PROPOSED
 DECISION OF ADMINISTRATIVE LAW JUDGE AND
 PROVIDING DIRECTION TO ISSUE NOTIFICATIONS TO
 EMPLOYEES WHOSE SERVICES ARE TERMINATED**

ACTION

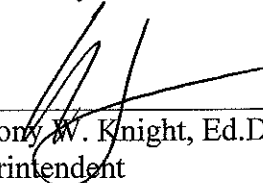
ISSUE: Should the Board of Education approve Resolution #09-12 Implementing Certification Layoff (terminating services of certificated employees), acting upon proposed decision of Administrative Law Judge and providing direction to issue notifications to employees whose services are terminated?

BACKGROUND: As a result of a decision of the Administrative Law Judge and to meet the May 15 deadline prescribed by law, the Board is being asked to approve this Resolution allowing the District to issue notifications to certificated employees of terminations due to the Governor's proposed 2009-2010 state budget which forces the District to cut \$ 1,500,000 from its budget.

ALTERNATIVES: 1. Approve Resolution #09-12
 2. Do not approve Resolution #09-12

RECOMMENDATION: Alternative #1

Respectfully Submitted:



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action:	On motion of	, seconded by			, the Board of Education:
VOTE:	AYES	NOES	ABSTAIN	ABSENT	
Iceland	_____	_____	_____	_____	
Laifman	_____	_____	_____	_____	
Panec	_____	_____	_____	_____	
Rees	_____	_____	_____	_____	
Vinson	_____	_____	_____	_____	
Student	_____	_____	_____	_____	

TO: BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: APRIL 21, 2009

SUBJECT: C.4.c PUBLIC DISCLOSURE AND APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND OAK PARK TEACHERS ASSOCIATION

ACTION

ISSUE: Should the Board of Education approve the Collective Bargaining Agreement between the District and Oak Park Teachers Association and disclose for the public the agreement?

BACKGROUND: Local education agencies (LEAs) are required by Government Code Section 3547.5 to publicly disclose the provisions of all collective bargaining agreements before they enter into a written agreement. This provision ensures that the public is aware of the costs associated with a tentative collective bargaining agreement before it becomes binding on the District.

On March 4, 2009, the District and Oak Park Teachers Association reached a tentative agreement on a Contract of Agreement for the period July 1, 2008 through June 30, 2010. This tentative Contract of Agreement was ratified by Oak Park Teachers Association the week of March 23, 2009.

This agreement includes an increase to the caps for Health and Welfare Benefits as follows: Employee Only Medical Coverage \$7,371, Employee+1 Medical Coverage \$12,724 and Employee+2 (family) Medical Coverage \$16,483. The cost of this increase to the District is \$279,790.

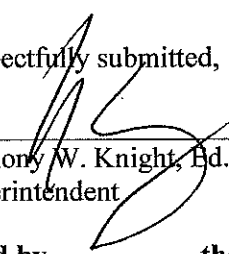
RATIONALE: Public disclosure of the major provisions of the Collective Bargaining Agreement with Oak Park Teachers Association satisfies the requirements of Board Policy 4143.1, Government Code 3547.5 and Assembly Bill 1200.

ALTERNATIVES:

1. Approve the Agreement between the Oak Park Unified School District and Oak Park Teachers Association.
2. Do not approve the Agreement between the Oak Park Unified School District and Oak Park Teachers Association.

RECOMMENDATION: Alternative #1

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: April 21, 2009

SUBJECT: C.4.d APPROVE REQUEST FOR VARIABLE TERM WAIVER – DRIVER'S EDUCATION INSTRUCTION DURING SUMMER SCHOOL

ACTION

ISSUE: Shall the Board of Education approve a request for a Variable Term Waiver from the California Commission on Teacher Credentialing to allow a fully credentialed teacher to provide Driver's Education instruction during the summer program?

BACKGROUND: The Oak Park Unified School District has from time to time engaged fully credentialed teachers employed within the District to instruct short term classes, such as the summer school program for a driver's education class. Russ Peters is a fully credentialed teacher who has instructed in the driver's education program in the past. Russ Peters agrees to fulfill the assignment for the 2009 summer program.

ALTERNATIVES:

1. Approve the Variable Term waiver request
2. Do not approve the Variable Term Waiver

RECOMMENDATION: Alternative #1

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Prepared by:
Clifford E. Moore, Assistant Superintendent
Educational Services/Certificated Personnel

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep.	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
**SUBJECT: C.5.a DISCUSS AND APPROVE BOARD ATTENDANCE AT
 CONFERENCE/WORKSHOPS**

Action

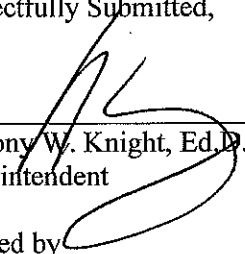
ISSUE: Shall the Board of Education discuss and approve the Board attendance at conferences, dinner meetings and workshops?

BACKGROUND: With the current budget crisis, the Board wishes to discuss Board attendance at conferences, dinner meetings and workshops in the current and upcoming school year.

ALTERNATIVES: Board discretion

RECOMMENDATION: Board discretion

Respectfully Submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE: AYES NOES ABSTAIN ABSENT

Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~FEBRUARY 17, 2009~~ MARCH 17, 2009 APRIL 21, 2009

**SUBJECT: C.6.a APPROVE AMENDMENT TO BOARD POLICY 5145.12 –
SEARCH AND SEIZURE - First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5145.12 – Search and Seizure?

BACKGROUND: Board Policy 5145.12 is being revised to include text clarifying the legal standard for establishing reasonable suspicion for searching an individual student or his/her belongings, including the scope of the search and the standard for searching a student's personal mobile communications device. Board Policy 5145.12 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5145.12 – Search and Seizure.
2. Do not amend Board Policy 5145.12 – Search and Seizure.
3. Adopt a modified version of the amendment to Board Policy 5145.12 – Search and Seizure.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.12(a)

Search And Seizure

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. As necessary to protect the health, safety and welfare of students and staff, school officials may search students, their property and/or district property under their control, and may seize illegal, unsafe and prohibited items.

(cf. 0450 – Comprehensive Safety Plan)

(cf. 3515 – Campus Security)

(cf. 5131 – Conduct)

(cf. 5131.7 – Weapons and Dangerous Instruments)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

The Governing Board requires ***urges*** that ***employees exercise*** discretion ***and*** good judgment and common sense be exercised in all cases of search and seizure. ~~*When conducting a search or seizure, employees shall act in accordance with law, Board policy, and administrative regulation.*~~

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 1312.1 – Complaints Concerning District Employees)

(cf. 5145.3 – Nondiscrimination/Harassment)

Individual Searches

School officials may search individual students, ~~their~~ ***his/her*** property ~~and or~~ district property under ~~their~~ ***his/her*** control, when there is a reasonable suspicion that the search will uncover evidence that ~~the student~~ ***he/she*** is violating the law, Board policy, administrative regulation, or other rules of the district or the school. ***Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but are not limited to, lockers, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.***

Any search of a student, his/her property, or district property under his/her control shall be limited in scope and designed to produce evidence related to the alleged violation. Factors to be considered by school officials when determining the scope of the search shall include the danger to the health or safety of students or staff, such as the possession of weapons, drugs, or other dangerous instruments, and whether the item(s) to be searched by school officials are reasonably related to the contraband to be found. In addition, school officials shall consider

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.12(b)

the intrusiveness of the search in light of the student's age, gender, and the nature of the alleged violation.

Employees shall not conduct strip searches or body cavity searches of any student. (Education Code 49050)

Searches of individual students shall be conducted in the presence of at least two district employees.

The principal or designee shall notify the parent/guardian of a student subjected to an individualized search as soon as possible after the search.

(cf. 5145.11 - Questioning and Apprehension)

Searches of Multiple Student Lockers/Desks

All student lockers and desks are the property of the district. The principal or designee may conduct a general inspection of school properties that are within the control of students, such as lockers and desks, on a regular, announced basis, with students standing by their assigned lockers or desks. Any items contained in a locker or desk shall be considered to be the property of the student to whom the locker or desk was assigned.

~~Because lockers and desks are under the joint control of the student and the district, school officials shall have the right and ability to open and inspect any school locker or desk without student permission or prior notice when they have reasonable suspicion that the search will uncover evidence of illegal possessions or activities or when odors, smoke, fire and/or other threats to health, welfare or safety emanate from the locker or desk.~~

Use of Drug-Detection Dogs

In an effort to keep the schools free of drugs, the district may use specially trained nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy. The dogs may sniff the air around lockers, desks, or vehicles on district property or at district-sponsored events, ~~as long as they are not allowed to sniff within the close proximity of any students.~~ ***Dogs shall not sniff within the close proximity of students or other persons and may not sniff any personal items on those persons without their consent.***

(cf. 5131.6 - Alcohol and Other Drugs)

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5145.12(c)

Legal Reference:

EDUCATION CODE**32280-32289 School safety plans**

35160 Authority of governing boards

35160.1 Broad authority of school districts

35294-35294.9 School safety plans

48900-48927 Suspension and expulsion

49050-49051 Searches by school employees

49330-49334 Injurious objects

PENAL CODE

626.9 Firearms

626.10 Dirks, daggers, knives or razor; bringing into or possession of upon or within public school ground; exception

CALIFORNIA CONSTITUTION**Article 1, Section 28(c) Right to Safe Schools****COURT DECISIONS*****Redding v. Safford Unified School District*, (9th Cir. 2008) 531 F.3d 1071**

B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260

***Jennings v. Joshua Independent School District* (5th Cir. 1989) 877 F.2d 313**

O'Connor v. Ortega, (1987) 107 S.Ct. 1492

New Jersey v. T.L.O., (1985) 469 U.S. 325

Horton v. Goose Creek Independent School District, (5th Cir. 1982) 690 F.2d 470

Zamora v. Pomeroy, (10th Cir. 1981) 639 F.2d 662

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 257 (2000)

75 Ops.Cal.Atty.Gen. 155 (1992)

Management Resources:

NATIONAL INSTITUTE OF JUSTICE PUBLICATIONS***The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies*, 1999****WEB SITES**California Attorney General's Office: <http://caag.state.ca.us>CDE, Safe Schools and Violence Prevention Office: <http://www.cde.ca.gov/spbranch/safety>**National Institute of Justice:** <http://www.ojp.usdoj.gov/nij>

Adopted: 5-20-86

Amended: 9-1-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MARCH 17, 2009 APRIL 21, 2009

**SUBJECT: C.6.b APPROVE AMENDMENT TO BOARD POLICY 5141.6 –
STUDENT HEALTH AND SOCIAL SERVICES - First Second
Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 5141.6 – Student Health and Social Services?

BACKGROUND: Board Policy 5141.6 is being retitled and revised to include language on needs assessment, contract with health professionals, funding, confidentiality, consent for services, fees for services, third-party reimbursements, and program evaluation. Board Policy 5141.6 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 5141.6 – Student Health and Social Services.
2. Do not amend Board Policy 5141.6 – Student Health and Social Services.
3. Adopt a modified version of the amendment to Board Policy 5141.6 – Student Health and Social Services.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.6(a)

Student Health and Social Services

The Governing Board recognizes that Because good physical and mental health is critical to a student's ability to learn, ~~the Governing Board~~ ***and*** believes that all students should have access to comprehensive health and social services. The Board ~~desires to~~ ***shall*** collaborate with local and state ***agencies and health care*** health, mental health and social service providers ***to assess the health needs of students*** order to offer integrated services at or near in district schools ***and the community. Based on this needs assessment and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of*** to provide necessary health care services ***to be provided by the district.*** students with needs for such services.

- (cf. 5131.6 – Alcohol and Other Drugs)
- (cf. 5131.61 – Drug Testing)
- (cf. 5131.62 – Tobacco)
- (cf. 5131.63 – Steroids)
- (cf. 5141 – Health Care and Emergencies)
- (cf. 5141.21 – Administering Medication and Monitoring Health Conditions)
- (cf. 5141.22 – Infectious Diseases)
- (cf. 5141.23 – Asthma Management)
- (cf. 5141.24 – Specialized Health Care Services)
- (cf. 5141.26 – Tuberculosis Testing)
- (cf. 5141.3 – Health Examinations)
- (cf. 5141.31 – Immunizations)
- (cf. 5141.32 – Health Screening for School Entry)
- (cf. 5141.33 – Head Lice)
- (cf. 5141.4 – Child Abuse Prevention and Reporting)
- (cf. 5141.52 – Suicide Prevention)
- (cf. 6145.2 – Athletic Competition)
- (cf. 6159 – Individualized Education Program)
- (cf. 6164.6 – Identification and Education Under Section 504)

The Board may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract of memorandum of understanding.

- (cf. 1020 – Youth Services)
- (cf. 3312 – Contracts)

Board approval shall be required for any proposed use of district resources and facilities to support school health services. The Superintendent or designee shall identify funding opportunities available through grant programs, private foundations, and partnerships with local agencies and organizations.

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.6(b)

*(cf. 1260 – Educational Foundation)**(cf. 3100 – Budget)**(cf. 7000 – Facilities Master Plan)*

The Superintendent or designee shall coordinate the provision of school health services with other student wellness initiatives, including health education, programs that address nutrition and physical fitness, and other activities designed to create a healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, district administrators, teachers, counselors, other staff, and parents/guardians.

*(cf. 3550 – Food Service/Child Nutrition Program)**(cf. 5030 – Student Wellness)**(cf. 6142.7 – Physical Education)**(cf. 6142.8 – Comprehensive Health Education)**(cf. 6164.2 – Counseling/Guidance Services)*

Consent and Confidentiality

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929 or other applicable laws.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

(cf. 5125 – Student Records)

The Board directs the Superintendent or designee to promote the participation by district students in affordable, comprehensive health coverage programs such as Healthy Families, Medi-Cal for Children and other health coverage programs to children of low to moderate income working families.

(cf. 1020 – Youth Services)

Legal Reference:

EDUCATION CODE**8800-8807** Healthy Start support services for children**49073-49079** *Privacy of student records***49423.5** Specialized physical health care services**49557.2-49558** *Eligibility for free and reduced price meals/sharing information with Medi-Cal***56340** Meetings to develop, review and revise individualized education programs

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.6(c)

FAMILY CODE*6920-6929 Consent by minor for medical treatment***GOVERNMENT CODE***95020 Individualized family service plan***HEALTH AND SAFETY CODE***121020 HIV/AIDS testing and treatment; parental consent for minor under age 12**123110 Minor's right to access health records**123115 Limitation on parent/guardian access to minor's health records**123800-123995 California Children's Services Act**124025-124110 Child Health and Disability Prevention Program**124172-124174.5 Public School Health Center Support Program**130300-130317 Health Insurance Portability and Accountability Act (HIPAA)***WELFARE AND INSTITUTIONS CODE***14059.5 Definition of "medically necessary"**14100.2 Confidentiality of Medi-Cal information**14115 Medi-Cal claims process**14124.90 Third-party health coverage**14132.06 Covered benefits; health services provided by local educational agencies**14132.47 Administrative claiming process and targeted case management***CODE OF REGULATIONS, TITLE 10***2699.6500-2699.6815 Healthy Families Program***CODE OF REGULATIONS, TITLE 17***2951 Testing standards**688-6874 Child Health and Disability Preventing Program***CODE OF REGULATIONS, TITLE 22****51009 Confidentiality***51050-51192 Definitions of Medi-Cal providers and services**51051 Providers of services**51096 Speech pathology**51098 Audiological services**51190.1 Local educational agency eligible beneficiary**51190.2 Local educational agency provider**51190.3 Local educational agency practitioner**51190.4 Local educational agency services**51190.5 Managed care plan***51200 Requirements for providers***51231.2 Wheelchair van requirements**51270 Local educational agency provider; conditions for participation***51304 Limitations on specified benefits***51309 Psychology**51323 Medical transportation services**51351 Targeted case management services**51360 Local educational agency; types of services**51491 Local educational agency eligibility for payment**51535.5 Reimbursement to local educational agency providers***UNITED STATES CODE, TITLE 20***1232g Family Education and Privacy Act (FERPA)***UNITED STATES CODE, TITLE 42**

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 5000

Students

BP 5141.6(d)

*1320c-9 Prohibition against disclosure of records**1397aa-1397jj State Children's Health Insurance Program***CODE OF FEDERAL REGULATIONS, TITLE 42***431.300 Use and disclosure of information on Medicaid applicants and recipients***CODE OF FEDERAL REGULATIONS, TITLE 45***164.500-164-534 Health Insurance Portability and Accountability Act (HIPAA)*

Management Resources:

CSBA PUBLICATIONS*Expanding Access to School Health Services: Policy Considerations for Governing Boards, Policy Brief, November 2008**Promoting Oral Health for California's Student: New Role, New Opportunities for Schools, Policy Brief, November 2008**Providing School Health Services in California: Perceptions, Challenges and Needs of District Leadership Teams, 2008***DEPARTMENT OF HEALTH SERVICES PUBLICATIONS***LEA Medi-Cal Provider Manual**California School-Based Medi-Cal Administrative Activities Manual***DEPARTMENT OF HEALTH SERVICES POLICY LETTERS***00-06 Managed Care Plan Relationships with Local Education Agency Providers, December 11, 2000***NATIONAL ASSEMBLY ON SCHOOL-BASED HEALTH CARE PUBLICATIONS***A Guidebook for Evaluation School-Based Health Centers***NATIONAL CENTER FOR YOUTH LAW PUBLICATIONS***Minor Consent, Confidentiality, a Child Abuse Reporting in California, October 2006***CDE PUBLICATIONS***LEA Medi-Cal Billing Option, 4/25/94***WEB SITES**CSBA: <http://www.csba.org>CSBA, *PractiCal Program*: <http://www.csba.org/Services/Services/District Services/PractiCal.aspx>California County Superintendents Educational Services Association: <http://www.ccsesa.org>CDE, *Health Services and School Nursing*: <http://www.cde.ca.gov/ls/he/hn>California Department of Health Care Services: <http://www.dhcs.ca.gov>California Department of Public Health: <http://www.cdph.ca.gov>California School Health Centers Association: <http://www.schoolhealthcenters.org>California School Nurses Organization: <http://www.csno.org>Center for Health and Health Care in Schools: <http://www.healthinschools.org>Centers Disease Control and Prevention, *School Health Policies and Programs (SHPPS) Study*:<http://www.cdc.gov/HealthyYouth/shpps>Centers for Medicare and Medicaid Services: <http://www.cms.hhs.gov>Healthy Families Program: <http://www.healthyfamilies.ca.gov>National Assembly on School-Based Health Care: <http://www.nashhc.org>National Center for Youth Law: <http://www.youthlaw.org>

Adopted: 10-15-80

Amended: 5-15-84, 8-18-92, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 17, 2009~~ APRIL 21, 2009

SUBJECT: C.6.c APPROVE AMENDMENT TO BOARD POLICY 6115 – CEREMONIES AND OBSERVANCES - ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6115 – Ceremonies and Observances?

BACKGROUND: Board Policy 6115 is being revised with new language regarding closing of schools for holidays and updated legal references. Board Policy 6116 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6115 – Ceremonies and Observances.
2. Do not amend Board Policy 6115 – Ceremonies and Observances.
3. Adopt a modified version of the amendment to Board Policy 6115 – Ceremonies and Observances.

RECOMMENDATION: Approval of Alternative #1.

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

66

Series 6000

Instruction

BP 6115

Ceremonies and Observances

The Governing Board recognizes the importance of having students **observe holidays**, ~~join together to celebrate~~ events of cultural or historical significance ~~or to~~ **and** acknowledge the contributions of outstanding individuals **in society**. **On days designated by the Board, staff shall provide** ~~Besides helping students with appropriate commemorative exercises so that they may acquire the knowledge, skills, and principles essential for informed, responsible citizenship in a democratic society. to appreciate their pluralistic heritage, holidays, ceremonies and observances can enhance their sense of community, instill pride in our country, and contribute to a positive school climate.~~

(cf. 6111 – School Calendar)

(cf. 6141.2 – Recognition of Religious Beliefs and Customs)

(cf. 6141.6 – Multicultural Education)

(cf. 6142.3 – Civic Education)

(cf. 6142.4 – Learning Through Community Service)

Legal Reference:

EDUCATION CODE

37220-37223 Saturdays and holidays

44015.1 Week of the school administrator

45203 Paid holidays

45460 Classified employee week

52720 Daily performance of patriotic exercises in public schools

52730 Patriotic exercises, daily instruction

GOVERNMENT CODE

430-439 Display of flags

3540-3549.3 Meeting and negotiating

UNITED STATES CODE, TITLE 4

6 Time and occasion for display of flag

7 Position and manner of display of flag

UNITED STATES CODE, TITLE 36

106 Note Constitution Day and Citizenship Day

~~174 Time and occasion for display of flag~~

~~175 Position and manner of display of flag~~

COURT DECISIONS

West Virginia State Board of Education et al v. Barnette et al, 319 U.S. 624 (1943)

Management Resources:

CSBA PUBLICATIONS

Constitution Day: New Mandate for Districts Receiving Federal Funds, CSBA Advisory, August 2005

FEDERAL REGISTER

70 Fed. Reg. 29727 Constitution Day and Citizenship Day (2005)

WEB SITES

CDE: <http://www.cde.ca.gov>

California Department of Education, History/Social Science Instructional Materials:

<http://www.cde.ca.gov/ci/hs/im>

Adopted: 4-26-78

Amended: 11-19-80, 6-19-84, 9-17-02

TO: MEMBERS, BOARD OF EDUCATION

FROM: ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 17, 2009~~ APRIL 21, 2009

SUBJECT: C.6.d AMENDMENT TO BOARD POLICY 6162.51 – STANDARDIZED TESTING AND REPORTING PROGRAM – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6162.51 – Standardized Testing and Reporting Program?

BACKGROUND: Board Policy 6162.51 is being submitted for revision to reflect new law (SB 519) which deletes the requirement for a nationally norm-references test (CAT6/Survey) in grades 3 and 7 and update information on the designated primary language test (DPLT), which will be the Standards-Based Test in Spanish for all grades starting in spring 2009. Board Policy 6162.41 is being submitted with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6162.51 – Standardized Testing and Reporting Program.
2. Do not amend Board Policy 6162.51 – Standardized Testing and Reporting Program.
3. Adopt a modified version of the amendment to Board Policy 6162.51 – Standardized Testing and Reporting Program.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6162.51(a)

Standardized Testing And Reporting Program

The Governing Board desires to use the results of the achievement tests to evaluate the performance of district students in achieving state academic standards and in comparison to the performance of students across the state. The Superintendent or designee shall administer mandatory student assessments within the state Standardized Testing and Reporting (STAR) program as required by law and in accordance with Governing Board policy and administrative regulation.

(cf. 6162.5 - Student Assessment)

(cf. 6162.54 - Test Integrity/Test Preparation)

The Governing Board encourages all students at the applicable grade levels to participate in the STAR assessments in order to maximize the usefulness of the data and enable the district to meet participation levels required for state and federal accountability systems. The Superintendent or designee shall notify students and parent/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

~~The Board desires to use the results of the achievement tests to evaluate the performance of district students against the state's academic standards, the performance of students in other districts across the state, national norms, and the student's personal academic growth.~~

(cf. 6011 - Academic Standards)

The Board shall annually examine STAR results by school, grade level, and student subgroup in the Board's discussion of each school's ranking on the statewide Academic Performance Index. If the average STAR **performance level** test score of the school is below the **Board's established individual school's Single Plan for Student Achievement** expectations, the Board may conduct an assessment ~~by grade level~~ of the reasons for the performance results and may adopt an ~~improved~~ **a** performance plan in accordance with Education Code 52056.

(cf. 0500 - Accountability)

(cf. 0520.1 - High Priority Schools Grant Program)

Legal Reference:

EDUCATION CODE

51041 Evaluation of educational program

52056 Board discussion of Academic Performance Index rankings, including STAR results

56345 Individualized education program, contents

60600-60630 Assessment of academic achievement

60640-60649 Standardized Testing and Reporting Program

60660-60663 Electronic learning assessment resources

60810 Assessment of language development

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6162.51(b)

99300-99301 Early Assessment Program*CODE OF REGULATIONS, TITLE 5*

850-870 Standardized Testing and Reporting program

UNITED STATES CODE, TITLE 20

1412(a)(17) Participation of students with disabilities in state assessments

6311 Adequate yearly progress

CODE OF FEDERAL REGULATIONS, TITLE 34***200.1 Standards and assessment***

Management Resources:

CDE PUBLICATIONS

Matrix of Test Variations, Accommodations and Modifications for Administration of California Statewide Assessments

CALIFORNIA STATE UNIVERSITY PUBLICATIONS***The Early Assessment Program: Handbook for School Site Leaders, 2008****U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS*

The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2000

*WEB SITES*CDE, STAR program: <http://www.cde.ca.gov/ta/tg/sr>CSBA: <http://www.csba.org>U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/offices/OCR>California Learning Resources Network: <http://clrn.org>***California State University, Early Assessment Program: <http://www.calstate.edu/eap>***

Adopted: 9-17-02

Amended: 3-22-05, 3-07, 4-15-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 17, 2009~~ APRIL 21, 2009

SUBJECT: C.6.e APPROVE AMENDMENT TO BOARD POLICY 6164.4 – IDENTIFICATION OF INDIVIDUALS FOR SPECIAL EDUCATION – ~~First~~ Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Board Policy 6164.4 – Identification of Individuals for Special Education?

BACKGROUND: Board Policy 6164.4 is being submitted to reflect new law (AB 1498) which clarifies that the district must seek out all residents from birth “to” age 21 who have disabilities. Board Policy 6164.4 is being submitted as with recommended changes from CSBA.

ALTERNATIVES:

1. Approve the amendment to Board Policy 6164.4 – Identification of Individuals for Special Education.
2. Do not amend Board Policy 6164.4 – Identification of Individuals for Special Education.
3. Adopt a modified version of the amendment to Board Policy 6164.4 – Identification of Individuals for Special Education.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6164.4(a)

Identification of Individuals For Special Education

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

(cf. 0430 - Comprehensive Local Plan for Special Education)

(cf. 6164.41 - Children with Disabilities Enrolled by Their Parents in Private School)

(cf. 6164.6 - Identification and Education under Section 504)

The Superintendent or designee shall develop processes to determine when an individual is eligible for special education services and shall establish systematic procedures for special education program identification, screening, referral, assessment, planning, implementation, review and triennial assessment. (Education Code 56301)

The Superintendent or designee shall establish a method whereby parents/guardians, teachers, appropriate professionals and others may refer an individual for assessment for special education services. Identification procedures shall be coordinated with school site procedures for referral of students with needs that cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the district's procedures for initiating a referral for assessment to identify individuals who need special education services. (Education Code 56301)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 4112.23 - Special Education Staff)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 5145.6 - Parental Notifications)

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

(cf. 6159.3 - Appointment of Surrogate Parent for Special Education Students)

(cf. 6162.51 - Standardized Testing and Reporting Program)

(cf. 6162.52 - High School Exit Examination)

Legal Reference:

EDUCATION CODE

44265.5 Professional preparation for teachers of impaired students

56000-56885 Special education programs, especially:

56195.8 Adoption of policies

56300-56304 Identification of individuals with disabilities

OAK PARK UNIFIED SCHOOL DISTRICT BOARD POLICY

Series 6000

Instruction

BP 6164.4(b)

56320-56331 Assessment
 56333-56338 Eligibility criteria for specific learning disabilities
 56340-56347 Instructional planning and individualized education program
 56381 Reassessment of students
 56425-56432 Early education for individuals with disabilities
 56441.11 Eligibility criteria, children 3 to 5 years old
 56445 Transition to grade school; reassessment
 56500-56509 Procedural safeguards

GOVERNMENT CODE

95000-95029.5 California Early Intervention Services Act

CODE OF REGULATIONS, TITLE 5

3021-3029 Identification, referral and assessment

3030-3031 Eligibility criteria

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement

104.36 Procedural safeguards

300.1-300.818 Individuals with Disabilities Education Act, especially:

300.301-300.306 Evaluations and reevaluations

COURT DECISIONS

Hood v. Encinitas Union School District, (2007) 486 F.3d 1099

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol.71, Number 156, pages 46539-46845

WEB SITES

CDE: <http://www.cde.ca.gov>

U.S. Department of Education, Office of Special Education Programs: <http://www.ed.gov/offices/OSERS/OSEP>

Adopted: 11-19-80

Amended: 6-19-84, 7-21-87, 9-17-02, 6-18-03, 9-18-07, 11-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: MARCH 17, 2009-APRIL 21, 2009

**SUBJECT: C.6.f APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9223-
FILLING VACANCIES- First Second Reading**

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9223 – Filling Vacancies?

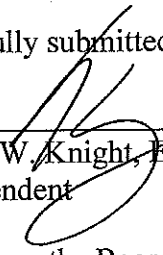
BACKGROUND: Board Bylaw 9223 is being amended to include new language regarding failure to elect when no candidate or an insufficient number of candidates have filed to run for a seat, including an event causing a vacancy and new section detailing procedure when filling such a vacancy. Board Bylaw 9223 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the adoption of Bylaws of the Board 9223 – Filling Vacancies.
2. Do not approve the adoption Bylaws of the Board 9223 – Filling Vacancies.
3. Adopt a modified version of the Bylaws of the Board 9223 – Filling Vacancies.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9223(a)

Filling Vacancies

Events Causing a Vacancy

A vacancy on the Governing Board may occur by a failure to elect or for any of the following events:

1. The death of an incumbent. (Government code 1770)
2. The adjudication pursuant to a quo warranto proceeding declaring that an incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his/her office for the remainder of his/her term. (Government Code 1770)
3. A Board member's resignation. (Government Code 1779)

A vacancy resulting from resignation occurs when the written resignation is filed with the County Superintendent of Schools having jurisdiction over the district, except where a deferred effective date is specified in the resignation so filed, in which case the resignation shall become operative on that date. ***A Board member may not defer the effective date of his/her resignation for more than 60 days after he/she files the resignation with the County Superintendent.***

Upon being filed with the County Superintendent, a written resignation, whether specifying a deferred effective date or otherwise, shall be irrevocable. (Education Code 5090)

A Board member may not defer the effective date of his/her resignation for more than 60 days after he/she files the resignation with the County Superintendent.

4. A Board member's removal from office, including recall. (Government code 1770; Elections Code 11384)
5. A Board member's ceasing to be an inhabitant of the state or resident of the district. (Government Code 1770)
6. A Board member's absence from the state beyond the period allowed by law without the permission required by law. (Government Code 1770)

No Board member shall be absent from the state for more than 60 days, except in any of the following situations: (Government Code 1064)

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9223(b)

- a. Upon business of the school district with the approval of the Board
- b. With the consent of the Board for an additional period not to exceed a total absence of 90 days
- c. For federal military deployment not to exceed six months as a member of the armed forces of the United States or the California National Guard

If the absence of the Board member for this purpose exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve in his/her absence. If two or more members of the Board are absent by reason of these circumstances, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members, as necessary to enable the Board to conduct business and discharge its responsibilities.

- d. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limit for absence from the state may be extended by the Board for an additional period not to exceed 30 days.

(cf. 9250 – Remuneration, Reimbursement and Other Benefits)

7. A Board member's ceasing to discharge the duties of his/her office for the period of three consecutive months, except when prevented by sickness or when absent from the state with the permission required by law. (Government Code 1770)

8. A Board member's conviction of a felony or any offense involving a violation of his/her official duties ***or conviction of a designated crime resulting in a forfeiture of office.*** (Government Code 1770 ***and 3000-3003***)

9. A Board member's refusal or neglect to file his/her required oath or bond within the time prescribed. (Government Code 1770)

(cf. 9224 - Oath or Affirmation)

10. The decision of a competent tribunal declaring void a Board member's election or appointment. (Government Code 1770)

11. The making of an order vacating a Board member's office or declaring the office vacant when the officer fails to furnish an additional or supplemental bond. (Government Code 1770)

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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Bylaws of the Board

BB 9223(c)

12. A Board member's commitment to a hospital or sanitarium as a drug addict, dipsomaniac, inebriate, or stimulant addict by a court of competent jurisdiction, in ~~this event~~ **which case**, the office shall not be deemed vacant until the order of commitment has become final. (Government Code 1770)

13. A failure to elect when either no candidate or an insufficient number of candidates have filed to run for a Board seat(s) (Education Code 5090, 5326, 5328)

Timelines for Filling a Vacancy

When a vacancy occurs, the Board shall take the following action, as appropriate:

1. When a vacancy occurs less than four months before the end of a Board member's term, the Board shall take no action. (Education Code 5093)
2. When a vacancy occurs four or more months before the end of a Board member's term, the Board shall, within 60 days of the date of the vacancy or the filing of the member's deferred resignation, either order an election or make a provisional appointment, unless a special election is mandated as described **in item #3** below. (Education Code 5091, **5093**)
3. When a vacancy occurs from six months to 130 days before a regularly scheduled Board election at which the position is not scheduled to be filled, a special election to fill the position shall be consolidated with the regular election. The person so elected shall take office at the first regularly scheduled Board meeting following the certification of the election and shall serve only until the end of the term of the position which he/she was elected to fill. (Education Code 5093)

When a special election is not required, the Board may make a provisional appointment. (Education Code 5091, 5093)

Provisional Appointments

In order to draw from the largest possible number of candidates, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a majority vote.

(cf. 9130 - Board Committees)

(cf. 9220 - Governing Board Elections)

(cf. 9323.2 - Actions by the Board)

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BB 9223(d)

In order to serve on the Board, a person must meet the eligibility requirements specified in Education Code 35107.

(cf. 9220 - Governing Board Elections)

Within 10 days after the appointment is made, the Board shall post notices of the actual vacancy, or the filing of a deferred resignation, and the provisional appointment. The notice shall be published in the local newspaper pursuant to Government Code 6061 and posted in at least three public places within the district. (Education Code 5092)

The notice shall contain: (Education Code 5092)

1. The date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation
2. The full name of the appointee
3. The date of appointment
4. A statement notifying the voters that unless a petition calling for a special election pursuant to Education Code 5091 is filed in the office of the County Superintendent of Schools within 30 days of the provisional appointment, it shall become an effective appointment

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment. (Education Code 5091)

Appointment Due to Failure to Elect

When a vacancy occurs because no person or an insufficient number of candidates have been nominated (i.e., a failure to elect), and a district election will not be held, the Board shall appoint a qualified person to the office. This appointment shall be made at a meeting prior to the day fixed for the election and the appointment shall be seated at the organizational meeting as if elected at the district election. (Education Code 5328)

(cf. 9100 - Organization)

When an appointment is being made because of a failure to elect, the district shall publish a notice once in a newspaper of general circulation published in the district, or if no such newspaper exists, in a newspaper having general circulation within the district. This notice

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shall state that the Board intends to make an appointment and shall inform persons of the procedure available for applying for the appointment. (Education Code 5328.5)

The procedure for selecting and interviewing candidates shall be the same as the procedures for "Provisional Appointments," as specified above.

Legal Reference:

EDUCATION CODE

5000-5033 Elections

5090-5095 Vacancies

5200-5208 Districts governed by boards of education

5300-5304 Elections

5320-5239 Order and call of election

5340-5345 Consolidation of elections

5360-5363 Election notice

5420-5426 Cost of elections

5440-5442 Miscellaneous provisions, elections

35107 Eligibility

35178 Resignation with deferred effective date

ELECTIONS CODE

10600-10604 School district elections

11381-11386 Candidates for recall

GOVERNMENT CODE

1064 Absence from state

1770 Vacancies: definition

3060-3075 Removal other than by impeachment

6061 One time notice

54950-54963 The Ralph M. Brown Act

PENAL CODE

88 Bribery, forfeiture from office

UNITED STATES CODE, TITLE 18

704 Military medals or decorations

ATTORNEY GENERAL OPINIONS

58 Ops.Cal.Atty.Gen. 888 (1975)

Management Resources:

CSBA PUBLICATIONS

Filling a Board Vacancy, rev. January 2008

WEB SITES

CSBA: <http://www.csba.org>California State Attorney General's Office, Quo Warranto Applications: <http://caag.state.ca.us/opinions/quo.htm>

Adopted: 10-19-77

Amended: 11-6-84, 9-11-90, 3-12-02, 9-17-02, 3-22-05

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 17, 2009~~ APRIL 21, 2009

SUBJECT: C.6.g APPROVE AMENDMENT OF BYLAWS OF THE BOARD 9320 – MEETINGS AND NOTICES- First Second Reading

ISSUE: Should the Board of Education approve the proposed amendment to Bylaws of the Board 9320 – Meetings and Notices?

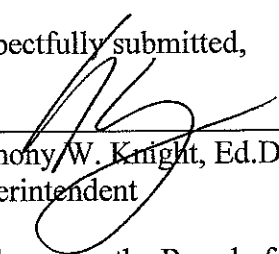
BACKGROUND: Board Bylaw 9320 is being revised to reflect new law (SB 1732) which amends the definition of a prohibited serial meeting by deleting the requirement that the Board reach a "collective concurrence" as to action to be taken. As amended, a prohibited serial meeting is now defined as a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of district business. Board Bylaw 9320 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the amendment of Bylaws of the Board 9320 – Meetings and Notices.
2. Do not approve the amendment Bylaws of the Board 9320 – Meetings and Notices.
3. Adopt a modified version of the amendment to Bylaws of the Board 9320 – Meetings and Notices.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9320(a)

Meetings And Notices

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (**Brown Act**), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, meetings shall provide opportunities for questions and comments by members of the public. **All meetings** and shall be conducted in accordance with law and Board **bylaws, policies and administrative regulations.** ~~procedures.~~

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

(cf. 9323 - Meeting Conduct)

A Board meeting exists whenever a majority of Board members gather at the same time and place to hear, discuss or deliberate upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

~~Except as otherwise authorized by law, direct communication, personal intermediaries, and technological devices shall not be used by a majority of Board members to develop a collective concurrence as to an action to be taken by the Board on any item of district business. (Government Code 54952.2)~~

In order to help ensure participation in the meeting by disabled individuals, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1)

Meeting notices and agendas shall specify that any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing. (Government Code 54954.2)

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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Bylaws of the Board

BB 9320(b)

Each agenda shall also list the address(es) designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

(cf. 9322 – Agenda/Meeting Materials)

Regular Meetings

The Board shall hold one regular meeting each month. Regular meetings shall be held at 5:00 p.m. for Closed Session and 6:00 p.m. for Open session on the 3rd Tuesday of the month at the Oak Park High School Presentation Room G-9 or Library Film and Lecture Room (Conference Room) or the District Office Conference Room.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed. No other business shall be considered at these meetings. (Education Code 35144; Government Code 54956)

Any Board member may waive a failure to receive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or after the item's consideration. (Government Code 54954.3)

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

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BB 9320(c)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An emergency situation means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board

(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)

2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time he/she notifies the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned/Continued Meetings

A majority vote by the Board may adjourn/continue any regular or special meeting to a later time

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BB 9320(d)

and place that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

A copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held within 24 hours after the time of adjournment. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

(cf. 2000 – Concepts and Roles)
(cf. 2111 – Superintendent Governance Standards)
(cf. 9000 – Role of the Board)
(cf. 9005 – Governance Standards)
(cf. 9400 – Board Self-Evaluation)

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

Other Gatherings

Attendance by a majority of the Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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Bylaws of the Board

BB 9320(e)

3. An open and noticed meeting of another body of the district.
4. An open and noticed meeting of or a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

(cf. 9130 - Board Committees)

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

Location of Meetings

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, including, but not limited to, religion, sex, or sexual orientation. In addition, meetings shall not be held in a facility which is inaccessible to disabled persons or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

(cf. 0410 – Nondiscrimination in District Programs and Activities)

Meeting shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to terms directly related to the property.
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law.
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district.

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9320(f)

5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction.
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting is limited to items directly related to that facility.
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs.
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirement, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a place designated by the Board president or designee, who shall so inform, by the most rapid available means of communication, all news media who have requested notice of special meetings. (Government Code 54954)

Teleconferencing

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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Bylaws of the Board

BB 9320(g)

public. (Government Code 54953)

All teleconferenced meetings shall be accessible to the public. All teleconference meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

Legal Reference:

EDUCATION CODE

- 35140 Time and place of meetings
- 35143 Annual organizational meeting, date, and notice
- 35144 Special meeting
- 35145 Public meetings
- 35145.5 Agenda; public participation; regulations
- 35146 Closed sessions
- 35147 Open meeting law exceptions and applications

GOVERNMENT CODE

- 11135 State programs and activities, discrimination
- 54950-54963 The Ralph M. Brown Act, especially:
- 54953 Meetings to be open and public; attendance
- 54954 Time and place of regular meetings
- ~~54954.1 Mailed notices~~
- 54954.2 Agenda posting requirements, board actions
- 54956 Special meetings; call; notice
- 54956.5 Emergency meetings
- ~~54961 Prohibition on use of certain facilities~~

UNITED STATES CODE, TITLE 42

- 12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

- 35.160 Effective communications
- 36.303 Auxiliary aids and services

COURT DECISIONS

- Wolfe v. City of Fremont, (2006) 144 Cal.App. 544
- 216 Sutter Bay Associates v. County of Sutter (1997) 58 Cal.app.4th 860

ATTORNEY GENERAL OPINIONS

- 88 Ops.Cal.Atty.Gen. 218 (2005)
- 84 Ops.Cal.Atty.Gen. 181 (2001)
- 84 Ops.Cal.Atty.Gen. 30 (2001)
- 79 Ops.Cal.Atty.Gen. 69 (1996)
- 78 Ops.Cal.Atty.Gen. 327 (1995)

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

Series 9000

Bylaws of the Board

BB 9320(h)

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2006

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, rev. 2007

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>

Institute for Local Government: <http://www.cacities.org/index.jsp?zone=ilsg>

Adopted: 10-19-77

Amended: 9-7-93, 3-12-02, 9-17-02, 4-19-05, 12-12-06, 9-16-08

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY KNIGHT, SUPERINTENDENT

DATE: ~~MARCH 17, 2009~~ APRIL 21, 2009

SUBJECT: C.6.h APPROVE ADOPTION OF BYLAWS OF THE BOARD 9012- BOARD MEMBER ELECTRONIC COMMUNICATIONS - First Reading

ISSUE: Should the Board of Education approve the proposed adoption of Bylaws of the Board 9012 – Board Member Electronic Communications?

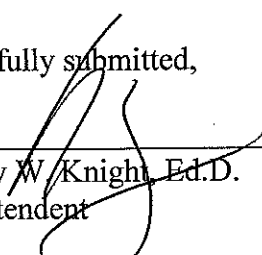
BACKGROUND: Board Bylaw 9012 is being adopted to provide guidelines for Board use of electronic communications and to clarify circumstances under which the use of email by the Board could result in a prohibited serial meeting and violate the Brown Act, as defined in new law (SB 1732). Bylaw contains sample language listing permissible electronic communications, protocol for responding to emails received by community members and the press, confidential communications, and disclosure of messages under the Public Records Act. Board Bylaw 9012 is being submitted with recommended language from CSBA.

ALTERNATIVES:

1. Approve the adoption of Bylaws of the Board 9012 – Board Member Electronic Communications.
2. Do not approve the adoption Bylaws of the Board 9012 – Board Member Electronic Communications.
3. Adopt a modified version of the adoption of the Bylaws of the Board 9012 – Board Member Electronic Communications.

RECOMMENDATION:
Approval of Alternative #1.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Iceland	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Panec	_____	_____	_____	_____
Rees	_____	_____	_____	_____
Vinson	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT BYLAWS OF THE BOARD

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Bylaws of the Board

BB 9012(a)

Board Member Electronic Communications

The Governing Board recognizes that electronic communication among Board members and between Board members, district administration, and members of the public is an efficient and convenient way to communicate and expedite the exchange of information and to help keep the community informed about the goals, programs, and achievements of the district and its schools. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendaized Board meeting.

(cf. 1100 - Communication with the Public)

(cf. 6020 - Parent Involvement)

(cf. 9000 - Role of the Board)

(cf. 9322 - Agenda/Meeting Materials)

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

(cf. 9320 - Meetings and Notices)

Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate district process. As appropriate, communication received from the press shall be forwarded to the designated district spokesperson.

(cf. 1112 - Media Relations)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3320 - Claims and Actions Against the District)

(cf. 9005 - Governance Standards)

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BB 9012(b)

(cf. 9121 - Board President
(cf. 9200 - Limits of Board Member Authority)
(cf. 9270 - Conflict of Interest)

In order to minimize the risk of improper disclosure, Board members shall avoid reference to confidential information and information acquired during closed session.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)
(cf. 5125 - Student Records)
(cf. 9011 - Disclosure of Confidential/Privileged Information)
(cf. 9321 - Closed Session Purposes and Agendas)

Board members may use electronic communications to discuss matters other than district business with each other, regardless of the number of members participating in the discussion.

Like other writings concerning district business, a Board member's electronic communication may be subject to disclosure under the California Public Records Act.

(cf. 1340 - Access to District Records)

Legal Reference:

EDUCATION CODE

35140 Time and place of meetings
35145 Public meetings
35145.5 Agenda; public participation; regulations
35147 Open meeting law exceptions and applications

GOVERNMENT CODE

11135 State programs and activities, discrimination
54950-54963 The Ralph M. Brown Act, especially:
54952.2 Meeting, defined
54953 Meetings to be open and public; attendance
54954.2 Agenda posting requirements, board actions

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2006

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

Open and Public IV: A Guide to the Ralph M. Brown Act, rev. 2007

WEB SITES

CSBA: <http://www.csba.org>

CSBA, Agenda Online: <http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

Institute for Local Government: <http://www.cacities.org/index.jsp?zone=ilsg>

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: APRIL 21, 2009
SUBJECT: 1 MONTHLY GENERAL FUND STATUS REPORT

INFORMATION

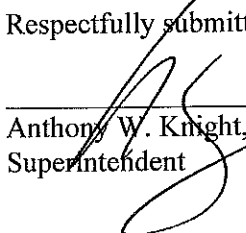
ISSUE: Shall the Board receive and review a status report on General Fund expenditures through March 31, 2009 of the 2008-09 fiscal year?

BACKGROUND: The Board maintains its awareness of the State's financial position and its significant impact on K-12 education, and more particularly on the Oak Park Unified School. It is critical that the Board and Administration carefully monitor the District's budget and expenditures to insure fiscal solvency. As a tool to assist in this process, the Administration has developed the attached General Fund Status Report, which will provide the Board with the most current budget and expenditure information available. This report will be updated and reported to the Board every month at its regular meeting, accompanied by staff analysis of the information

RECOMMENDATION: None. Information only.

Prepared by: Martin Klauss, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

Oak Park Unified School District
GENERAL FUND STATUS REPORT

As of March 31, 2009

FISCAL YEAR: 25% REMAINING

CATEGORY	REVISED BUDGET	ENCUMBRANCES	EXPENDITURES	BALANCE	PCT BAL
SALARIES					
Certificated	14,229,762	0	10,000,970	4,228,792	30%
Classified	2,700,029	0	1,995,926	704,103	26%
Instructional Aides	563,094	0	325,200	237,894	42%
Substitutes	197,674	0	146,836	50,838	26%
SUB TOTAL	17,690,559	0	12,468,931	5,221,628	30%
EMPLOYEE BENEFITS					
Statutory Benefits	1,986,409	0	1,385,711	600,698	30%
Workers Compensation	456,656	0	317,712	138,944	30%
Health Insurance	2,519,230	0	2,076,751	442,479	18%
SUB TOTAL	4,962,295	0	3,780,174	1,182,121	24%
BOOKS, SUPPLIES & EQUIPMENT					
Texts and Other Books	295,561	15,111	223,259	57,191	19%
Instructional Supplies	48,236	2,211	25,389	20,636	43%
Non-instructional Supplies	801,222	104,954	329,667	366,601	46%
Equipment	147,524	2,622	53,549	91,352	62%
SUB TOTAL	1,292,543	124,898	631,865	535,780	41%
FACILITY OPERATIONS					
Property/Liability Insurance	179,109	0	173,938	5,171	3%
Utilities	907,705	240,334	599,806	67,566	7%
Rents, Leases, Repairs	392,129	65,561	243,057	83,511	21%
Other Operating Expense	876,317	172,268	470,826	233,222	27%
SUB TOTAL	2,355,260	478,163	1,487,626	389,470	17%
CONTRACTED SERVICES					
Travel & Conference	116,472	18,108	63,536	34,828	30%
Dues & Memberships	35,749	892	27,657	7,200	20%
Professional Services	200	0	(14,490)	14,690	0%
Legal Services	64,150	14,580	24,835	24,735	39%
SUB TOTAL	216,571	33,580	101,538	81,453	38%
SPECIAL EDUCATION					
Certificated	1,340,572	0	942,329	398,243	30%
Classified (Instr Aides/OT)	785,966	0	533,559	252,407	32%
Substitutes	55,796	0	34,275	21,521	39%
Statutory Benefits	288,068	0	194,166	93,902	33%
Workers Compensation	55,695	0	38,539	17,156	31%
Health Insurance	325,830	0	201,887	123,943	38%
Supplies	33,825	7,276	7,034	19,515	58%
Travel & Conference	9,175	205	3,759	5,211	57%
Dues & Memberships	150	0	100	50	0%
Other Services/NPS	985,239	495,764	247,083	242,392	25%
Equipment	5,500	0	793	4,707	86%
Excess Costs	318,527	188,000	0	130,527	41%
SUB TOTAL	4,204,343	691,245	2,203,523	1,309,575	31%
TOTALS	30,721,571	1,327,886	20,673,657	8,720,028	28%

TO: MEMBERS, BOARD OF EDUCATION

FROM: Debra A. Burgher, Principal. Brookside Elementary School

DATE: April 21, 2009

SUBJECT: Brookside Elementary School, Monthly Board Report

SCHOOL SITE COUNCIL:

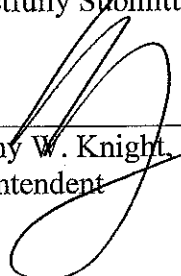
Brookside's School Handbook was revised and approved. Revisions and additions include: community service, bullying, animals, lunch delivery, sun safety, SEAC and GATE. Also discussed: math intervention aides, locking gates, creative writing blog, Earth Week, Brown Bag, enrollment, Odyssey of the Mind.

EARTH WEEK: Activities to include: student environment pledges, environmental factoids, recycled book/dvd sale, walk to school, zero waste lunch/snack, solar derby demo, "earth hour",

TEACHING AND LEARNING:

Kindergarteners are planning the Monet garden. First graders are graphing garden vegetables, recording daily weather observations, reading thermometers and learning to tell time. Second graders visit the Santa Barbara Zoo and use the internet to research zoo animals. Third grade students are learning about the Solar System. Fourth grade culminated their Rancho unit with a trip to Olivas Adobe where they ground corn, made tortillas, and adobe bricks. Fifth graders re-enacted a Revolutionary War battle, ate a soldier's ration for lunch and were tried for smuggling during the 5th grade trip to Riley's Farm on March 17th.

Respectfully Submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Leslie Heilbron, Ed.D., Principal, Oak Hills Elementary School

DATE: April 21, 2009

SUBJECT: Monthly Board Report

TECHNOLOGY

Our Site Webmaster, Heather Sloan, is offering a series of trainings our teachers in updating teacher websites, Photo Gallery, and School Wires. She will be offering three trainings on April 7th, May 12th, and a third on a date yet to be determined.

WOMEN IN HISTORY

Mrs. Sandy Hindy, 5th grade teacher, again sponsored the Women's History Week at Oak Hills. To celebrate the many contributions of women, 5th grade girls will make presentations to each classroom sharing the achievements of famous women they have been studying. This year the girls celebrated the contributions of Marie Curie (scientist and Nobel Prize recipient), Venus Williams (professional tennis player), Alice Paul (women's rights' activist), Maya Lin (artist and architect), and Susan Butcher (Iditarod dog-sled racer).

EARTH WEEK

Earth Week is the week of April 20th. Oak Hills is participating in a variety of activities including Walk to School Wednesday, The Neighborhood Clean-Up on April 25th, and Plant a Billion Trees – a program to purchase land for reforestation in the Amazon through the Nature Conservancy. In addition, middle school students are bringing their model solar cars to Oak Hills for our students to use in races.

"WHAT TO EXPECT" PARENT MEETINGS

Currently, I am hosting grade level meetings for parents to discuss what to expect in the next academic year. Each grade level will meet as I present a snapshot of the next year's grade level expectations. For example, I will discuss the idea of departmentalization in fifth grade with current fourth grade parents. The dates for the meetings are as follows: Kindergarten – 4/21, 1st – 4/28, 2nd – 5/05, 3rd – 5/7 and 4th – 5/19. All meetings will be held at 7P.M. in the MPR.

ROADS SCHOLARS

Kindergarten had three wonderful Piggy Opera performances! First grade went to Chinatown on the Metrolink. They went on a walking tour, visited stores, an herbal pharmacy, a temple, and saw the second oldest school in Los Angeles. In April first grade classes are going to the Carnegie Art Museum in Oxnard. The program includes a 1/2 hour previsit at Oak Hills, a tour, art appreciation lesson, and an art project at the museum. Second graders are going to the Santa Barbara Zoo on April 24th. They have been studying bugs - from mealworms to the darkling beetle, silkworms to moths and butterflies. Third grade students are studying the life cycle of bean plants. Classes have beans growing hydroponically in the classrooms (in water and nutrients). They have also planted bush beans in the Oak Hills School Garden. The Gold Rush came to Oak Hills on April 3rd for 4th grade!

Respectfully Submitted:


 Anthony W. Knight, Ed.D.
 Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: Jon A. Duim, Principal, Red Oak Elementary School

DATE: April 21, 2009

SUBJECT: Monthly Board Report

Women in American History

As part of Red Oak's annual celebration of Women in History, ten parent volunteer-actors brought the lives of five noteworthy women to life during a week of classroom visits and other activities. This year's WIH included Underground Railroad Conductor Harriet Tubman, Ecologist Ruth Patrick, Israeli Prime Minister Golda Meir, Dog Sledder Susan Butcher, and Woman's Rights Advocate Susan B. Anthony. Teachers received a daily email containing inspirational quotations from the WIH characters and other notable women.

Three Piggy Opera

Each of our three kindergarten classes performed the Three Piggy Opera at two different times on two different nights Tuesday, March 24 and Wednesday, March 24. The children performed in front of their Big Buddies for their dress rehearsal. The productions were organized and accompanied by Miss Hall and the kindergarten teachers. Parents helped with the costumes of pig noses and fox tails. A special cast party in the classrooms took place after each performance.

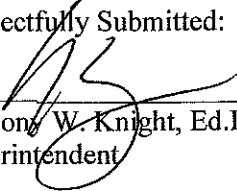
Jog-A-Thon

Our annual Jog-A-Thon occurred on Friday, March 27. This PFA-sponsored event promoted the value of exercise and raised money for our school. Students and teachers ran laps around the grassy playground area of the school and recorded the number of laps run on cards attached to their backs. Water, music and encouragement were provided by a large group of parent volunteers.

The Great Race of Agoura

Students and staff were encouraged to participate in the Great Race of Agoura on March 28th. Special prizes were awarded to the classes with the most participation. A record number of both students and staff members signed up for the event and turn out was terrific. Participants were encouraged to wear their Jog-A-Thon t-shirts and a Red Oak canopy was erected at the race-staging site as a place to meet friends and colleagues.

Respectfully Submitted:



Anthony W. Knight, Ed.D.
Superintendent

TO: MEMBERS, BOARD OF EDUCATION

FROM: BRAD BENIOFF, PRINCIPAL, MEDEA CREEK MIDDLE SCHOOL

DATE: APRIL 21, 2009

SUBJECT: MONTHLY SCHOOL REPORT

Fifth Grade Parent Orientation Night April 2nd: Thanks to the administrative staff, counselors and 6th grade teachers, Suzanne Shea and Kim Hoerman, for launching the transition from elementary to middle school in such a welcoming and informative fashion.

Solar Car Derby at MCMS April 4th: Thanks to Debby West and solar car enthusiasts for this hands-on, collaborative science event.

Earth Week Celebrations April 20-24: Please see the attached flier for the details of this enlightening week.

Traffic Town Hall Meeting April 23rd at 7:00 in MCMS Library: Join principal Benioff for an informative session on traffic and safety.

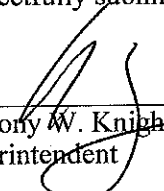
Jog-A-Thon April 27-28 in Physical Education: A marvelous fund-raising event, made possible by a magnificent PE. department and dedicated parents.

Congratulations to budding MCMS 6th grade artists Jessica Ji and Irena Yang for their Best In Show and Category at the "Hang With Best" Student Art Exhibit, sponsored by the Arts Council of Conejo Valley

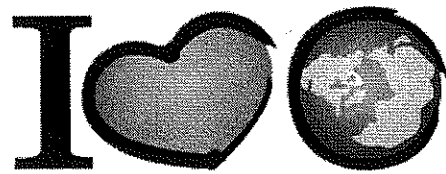
Panorama Pictures on April 9: Our 8th graders gather on the field with their teachers for this annual ritual

Rocket Club: Congratulation to faculty sponsor Mark Jacobs and the Rocket Club for launching their rocket at Elsinore High School on Sunday, April 5th!

Respectfully submitted,



 Anthony W. Knight, Ed.D.
 Superintendent



**Earth Week Informational
Festivities**
Medea Creek Middle School
April 20-24, 2009

Monday: ASB Assembly

Tuesday: E-cycle pick-up (all day)

Recycled Art Project at lunch

**Wednesday: *Walk To School Day from
Fresh and Easy (Neva Fast) and
Smoketree and Kanan (Jennifer
Aaronson), both at 7:30 a.m.**

***Trash Cans Unpacked at lunch**

Thursday: Solar Car Derby at Lunch

**Friday: *Green Environmental Projects on
display at lunch**

***Spirit Activity at lunch**

All Week: Environmental Factoids

"Plant a Billion Trees" Collection

AND SOME OTHER AWARENESS OPPORTUNITIES

TO: MEMBERS, BOARD OF EDUCATION
FROM: ANDI MALLEN, PRINCIPAL, OAK PARK HIGH SCHOOL
DATE: APRIL 21, 2009
SUBJECT: MONTHLY SCHOOL REPORT

EMERGENCY PREPAREDNESS

PFC sponsored a community-wide Emergency Preparedness Information Meeting on March 16th in the Pavilion. Thanks to Barbara Vaswani, incoming PFC President, for coordinating the evening which included representatives from the Fire Department, Gas Company, Paramedics, and CERT. Power Point presentations were presented along with valuable information on fire and earthquake preparation, as well as after care and procedures.

EARTH WEEK

OPHS will be participating in Earth Week activities from April 20 - 25. Students and staff will continue with campus-wide recycling efforts, be involved in a variety of art projects, promote the "Walk to School" day on April 22, and contribute to the "Plant a Billion Trees" coin collection. ASB is also creating a Video announcement to promote the week's events.

KING CORN

The OPUSD Wellness Committee is sponsoring the screening of *King Corn* on April 23, in Room G9. *King Corn* was featured at the Sundance Film Festival and released in 2007. In *King Corn*, two best friends from college move to the heartland to learn where their food comes from. They plant and grow a bumper crop of America's most-productive, most-subsidized grain. But when they try to follow their pile of corn into the food system, what they find raises troubling questions about how we eat and how we farm. Nutritionists and others interviewed in the movie discuss the link between both obesity and diabetes and high-fructose corn syrup. Parents and children are invited to attend the screening

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent

TO: Members of the Oak Park Unified Board of Education
FROM: Lou Tabone, Principal, Oak View High School/Oak Park Independent School
DATE: April 21, 2009
SUBJECT: Monthly Board Report

Oak View

All enjoyed the STAR Scholar event at the Reagan Library. Haley Murphy, OVHS senior and her parents attended with me.

The EAP essay assessment was completed by 95% of OVHS 11th graders. We await the reports to give us feedback on writing skills.

Faculty and staff are attending the School wires website training so that we can build our website that is user friendly and one that provides pertinent information about Oak View.

The CAHSEE results for the February test yielded not passing scores in several of the math sections for some students. We are implementing a remedial intervention class to bolster learning and to prepare for the next administration of the assessment in May.

Vision and Hearing Screening make up day is scheduled for April 27th.

Independent School

Dorothy Voelker and her parents also attended the STAR Scholar dinner at the Reagan Library. Buzz Aldrin was the keynote speaker and provided a wonderful talk about dreaming big.

The OPIS 11th graders participated in the EAP writing assessment.

The annual audit of independent study procedures yielded a perfect score-with no audit exceptions.

CAHSEE Study Guides 2008 are distributed to teachers for remedial intervention as needed.

An Information Day for prospective new students and families is scheduled for June 3rd at Red Oak. Faculty and staff will explain the features and benefits of our alternative program.

OPIS students enjoyed seeing the presentation of *The Diary of Anne Frank* at the Civic Arts Plaza on March 16th. Coming up is a trip to see *Peter Pan* on May 21st.

Respectfully submitted,



Anthony W. Knight, Ed.D.
Superintendent